

## REFERENCES

City Council of Nairobi (1979) "Nairobi City in the Sun".

University of Nairobi Calendars, 1975/76, 1987/88, 1989/90, 2001/03, 2005/06

Office of the Dean of Students, University of Nairobi (1990)  
"Student General Information Handbook 2001/2/3/4/5/6"

Office of the Vice-Chancellor, University of Nairobi (1991)  
"University of Nairobi, Special Report 90".

**University Advocates: Messrs. Daly & Figgis**  
P.O. Box 40034,  
NAIROBI

**University Bankers: Barclays Bank International**  
P.O. Box 30018  
NAIROBI

**University Auditors: Auditor General**  
(State Corporations)

# UNIVERSITY OF NAIROBI

## STUDENT INFORMATION HANDBOOK 2006 / 2007

### HANDBOOK OVERVIEW

The 2006/2007 Students Information Handbook has been prepared as a guide for students at the University of Nairobi. For ease of reference, it has been divided into five areas: History and Setting; Academic Matters; Students Affairs & Directory, Campus Addresses and Telephone numbers and the Halls of Residence by Campus / College have been included in the Appendices.

After reading this handbook, we hope you will have a better understanding of the University, its staff and services. Do not hesitate to call on the staff in the office of the Dean of Students, situated in each college, for assistance and more information.

Prepared by the  
Office of the Dean of Students

## CONTENTS

### INTRODUCTION

#### Page

i	Welcome from the Dean of Students
1	Message from the Vice-Chancellor
4.	<b>History and setting</b> of the University of Nairobi
7.	<b>Academic Matters</b>
8	Chancellor and Officers of the University
10	Colleges of the University
26	Common Undergraduate Courses
31	Deans of Faculties /Directors of Institutes, Schools / Boards
35	University Library Services
36	Universtiy Bookshop
37	University Fees
40	Official University Prizes

### STUDENT WELFARE SERVICES

47	Office of the Dean of Students
48	Counselling Services
48	Chaplaincy Services
49	Placement Services
50	Programmrs for Students
52	Contacts of Staff in the office of the Dean of Students.
54	Financial Concerns and the Office of Special Student Advisor
55	Students Welfare Authority (SWA) / Students' Accomodation / Catering Services/Mail Services/Entertainment
59	Chief Officers in SWA /Managers of Students Halls of Residence
60	Students Government
61	University Health Services

### EXTRA -CURRICULA ACTIVITIES

65	Sports and Games Directoratae
65	Staff in the Department of Sports and Games
66	College Student Organizations, SONU, Students Professional Associations and Clubs

### RULES AND REGULATIONS

78	Rules and Regulations Governing the Organization, Conduct and Discipline of Students
87	Miscellaneous Matters

### APPENDICES

90	Student Affairs Directory
92	Campus Addresses and Telephone Numbers
94-5	Maps of the University of Nairobi

### **Institute of Diplomacy and International Studies**

Telephone: 339014 - Direct: 334244 / 226451 Ext. 28087

### **Institute for Development Studies**

Telephone: 318262 Ext. 28177/337436,

Fax No. 222036. email [idsdirector@nbnet.co.ke/](mailto:idsdirector@nbnet.co.ke) [uonids@nbnet.co.ke/](mailto:uonids@nbnet.co.ke) [idsdorector@swiftkenya.com](mailto:idsdorector@swiftkenya.com)

### **School of Journalism**

Telephone: 318262 Ext. 28080

### **School of Computing and Informatics**

Telephone: 4444919 / 4446544 / 4447870

## **KENYATTA NATIONAL HOSPITAL CAMPUS**

### **College of Health Sciences**

Postal Address: P.O. Box 19676, Nairobi, Kenya

Telephone: 2726300

### **Faculty of Dental Surgery**

Telephone: 720322

### **Faculty of Pharmacy**

Telephone 2726771

## **KIKUYU CAMPUS**

### **College of Education and External Studies**

Postal Address: P.O. Box 92, Kikuyu, Kenya

Telephone: Karuri (066) 32021, 32117/8

## **MAIN CAMPUS**

### **Central Administration**

Postal Address: P.O. Box 30197, Nairobi, Kenya

College of Humanities and Social Sciences

Postal Address: P.O. Box 22856, Nairobi, Kenya

Telephone: 318262 Ext. 28056

### **Halls of Residence**

#### **Men's Halls**

Postal Address: P.O. Box 30344, Nairobi, Kenya

Telephone: 30344, Nairobi, Kenya

Telephone: 725309, 725477, 725297, 724744, 729956

#### **Women's Halls**

Telephone: 725297

### **College of Architecture and Engineering**

Postal Address: P.O. Box 30197, Nairobi, Kenya

Telephone: 318262 Ext. 28299

### **School of Art and Design**

Telephone: 724521-8

### **School of Built Environment**

Telephone: 724521-8

### **Institute of African Studies**

Telephone: 3742078/80

*Dear Student*

*Welcome to the University of Nairobi!!*

*From this moment on, you will be an esteemed student of not only the largest University in this country but also the oldest and the best in many ways. You are therefore going to be part of an important heritage in this country. I must therefore take this opportunity to congratulate you on your having been able to achieve grades that were good enough to secure yourself a place here.*

*The University of Nairobi will offer you many opportunities and challenges that are all aimed at providing you with an environment within which to grow and realize your full potential. This means that the esteem that goes along with being a student of the University carries with it a responsibility.*

*From now on, you will not have teachers following you to see whether you did what you were meant to do or ringing bells to make sure you are in class or in bed. From now on there will be no prefects waiting to report on your behaviour or misbehaviour. From now on there will be no parents checking to see whether you came home on time or slept out. All these and many more will be your responsibility and yours alone.*

*You will have to learn to manage your own time, your own money and other resources, your own freedom and so on. You will also have to learn to enter into new associations and to manage them.*

*University life is a multidimensional experience. While you will be expected to excel academically, this should also be a period during which you should take full advantage of the available resources to grow morally, spiritually and in every other respect. In short, this is a time to grow in every way that makes you a whole human person.*

*There will perhaps be difficult moments in your life here. There is only one little word I would like to tell you about that “There is no problem in this world that is so big that it cannot be overcome.” The sad part would be if you were to keep any disturbing issue to yourself. Officers such as the Dean of Students, Assistant Deans of Students, Counselling Psychologists, Medical Officers, Wardens and SMU Managers are here for that purpose. Most of your lecturers too will be willing to listen and guide you as to what to do, where to go and who to go to. Do not be shy to ask questions about any issue that affects you.*

*In your new associations, it is important to know that you must not trust just anyone. Take time to know people before you make any serious commitments. For the female students, there is a little antisocial behaviour called “Gold Rush”!! Find out what that is and make sure you are not the “Gold”.*

*Read all the instructions in this information booklet and always keep it near you for reference. While you are here, learn to think critically and ask questions. Do not just follow the crowd. Remember if anything goes wrong you will be held responsible as an individual and not as part of a group.*

*May Almighty God bless your stay here at the University and give you the strength to persevere through whatever difficulties that may come your way.*

**DR. (FR.) WAMUGUNDA WAKIMANI D.  
DEAN OF STUDENTS AND  
LECTURER IN SOCIOLOGY**

## CAMPUS ADDRESSES AND TELEPHONE NUMBERS

### CHIROMO CAMPUS

#### **College of Biological and Physical Sciences**

Postal Address: P.O. Box 30197, Nairobi, Kenya  
Pre-Clinical Medical and Veterinary Medicine

#### **Faculty of Science**

Institute of Computer Science  
Telephone: 4445016-4/ 4449004

### UPPER KABETE CAMPUS

#### **College of Agriculture and Veterinary Science**

Clinical Veterinary Medicine

#### **Faculty of Agriculture**

Postal Address: P.O. Box 29053, Nairobi, Kenya  
Telephone: 632211  
Clinical Studies Department: 592248  
Field Station: 592175, 592037  
Veterinary Farm: 592493  
Kabete Hostel: 592155

### LOWER KABETE CAMPUS

College of Humanities and Social Sciences

#### **Faculty of Commerce**

Postal Address: P.O. Box 23030, Lower Kabete  
Telephone: 732160-5

### PARKLANDS CAMPUS

**College of Humanities and Social Science**

#### **Faculty of Law**

Postal Address: P.O. Box 30197, Nairobi, Kenya  
Telephone: 340856/8/9

Ext. 28402

Tel.4 442016 Ext. 2017

**Assistant Dean of Students**

**Mrs. Margaret W. Mwangi**

C.A.V.S. (Upper Kabete Campus),

**Tel:631339. Ext. 27100**

**Assistant Dean of Students**

**Cleophas M. Waema**

C.H.S. (K.N.H. Campus)

Tel. 726300 Ext. 44006/3

**Assistant Dean of Students**

**Pastor Robert Ayonga**

C.H.S.S Main Campus

Education Bulding RM-8

Tel:334244 Ext. 28066

**Assistant Dean of Students**

**Dr. Danson Njogu Kibicho**

Kikuyu Campus

Social Sciences Room S.S.13 / S.S.5

Tel. 0154-32117/8 Ext. 27790

**Dr. S.O. Ochiel**

**Chief Medical Officer**

Hall 3, Ground Floor.

Tel: 727414/725495

**Dr. L. Pamba**

**P.M.O. (Students**

Hall 3, Ground Floor

Tel: 727414 / 725495

**Academic Registrar**

**Mr. Mbalu**

Administration Block Room 306

Ext. 28117

**Special Student Advisor**

**Prof. G. Muriuki**

Tel. 631339 Ext. 27100

**Students Welfare Authority Director**

**Mr. Robert Lugwe**

S.W.A. Building, 3rd Floor

Hall 7

**Students Finance**

**Students Finance Officer**

**Mr. J. Owino**

Ext. 28121

**Library**

**University Librarian**

**Ms. S. Mathangani**

Jomo Kenyatta Memorial Library

Small Wing, 1st Floor Ext. 28501

**Sports And Games**

**Director of Sports and Games**

**Mbaabu Murithi**

Tel. 727414 Ext. 257

**SECURITY SECTION**

**Chief Security Ext: 28210/ 28375/28526/28246/28013/28026/2829528254**

**Chiromo 4449004/4440042/4442793/4442016 Ext:2335**

**CAVS: Tel: 630522**

**SWA: Tel: 2728117**

**Note:**

All telephone numbers are 318262 unless otherwise specified



**CHANCELLOR, UNIVERSITY OF NAIROBI**

**Dr. Joseph Barrage Wanjui**

B.A. (Wesleyan University)

MSc.-Industrial Engineering

(Columbia University, N.Y.- USA)

Hon.D.Sc. (Nairobi)



**CHAIRMAN OF THE UNIVERSITY COUNCIL**  
**Mr John P. N. Simba**  
 Advocate of the High Court of Kenya  
 LLB (Dar-es-Salaam)

**APPENDICES**  
**STUDENT AFFAIRS DIRECTORY**

**Deputy Vice-Chancellor (Academic Affairs)**  
**Prof. J.T. Kaimenyi**  
 Administration Block, 2nd Floor  
 Ext. 28243

**OFFICE OF THE DEAN OF STUDENTS**  
**MAIN CAMPUS-GANDHI WING (GW)- Next to Taifa Hall)**

**Dean of Students**  
**Dr. (Fr.) Wamugunda Wakimani D.**  
 RM-18  
 Ext. 28101

**Placement Officer**  
**Mr. J.M. Njoka**  
**E-mail:placement@uonbi.ac.ke**  
 Tel: Ext.. 28103  
 RM- 17

**Counselling Psychologist**  
**Anastasia S.M . Mwendwa**  
 E-mail:counsellor@uonbi.ac.ke  
 Tel: Ext.. 28102  
 RM. 17

**\_CHAPLAINCY**

**Catholic Chaplain**  
**Fr. Patrick Kanja Wachira**

**Muslim Chaplain**  
**M r. Abdulkadir Hashim Abdulgadir**

**Protestant Chaplain**  
**Canon Samuel T. Mawiyoo**  
 E-mail canonsam@yahoo.com

**HEALTH SERVICES**  
 Students Clinic. Tel: 2725308 /Ext: 231

**Senior Assistant Dean of Students.**  
**Emmy Sumbeiywo**

**Counselling Psychologist**  
 Nyawira Kuria

**CAMPUS BASED ASSISTANT DEANS OF STUDENTS**  
**Assistant Dean of Students**  
**Margaret M. Mumera**  
 C.A.E. Main Campus

**Assistant Dean of Students**  
**Mrs.M. Ng'ang'a**  
 C.B.P.S. (Chiromo Campus)



**THE VICE-CHANCELLOR**  
**Prof. G.A.O. Magoha**  
I.O.M., M.B.B.S.,(Lagos)  
F.R.C.S., F.W.A.C.S., F.I.C.S., F.I.B.A., M.S.I.C., (Urol)

## MESSAGE FROM THE VICE-CHANCELLOR

On behalf of the University Council, Senate and the entire University Community, I wish to welcome you all to the University of Nairobi.

Your presence here affirms the fact that you are among the cream of the society who were able to come through the rigour of secondary examinations and secure one of the few precious places at the University. The University of Nairobi proudly welcomes you to this esteemed institution as you enter into the world of academia.

The University offers many challenges. Chief among them is for you to successfully pursue your degree course to completion. You are well aware that your main purpose for being here is to acquire knowledge. Do therefore take your education seriously while at the University. Attend all your classes, sit for all your Continuous Assessment Tests (CATs) and study keenly for your semester examinations. Your academic success is the only way by which you will in return show your appreciation to those who have struggled so hard to see you through to University.

The University of Nairobi boasts of the best trained pool of lecturers in the country. We use the 'learning centered' approach in our programmes. This enables the institution to create a conducive environment that graduates students with well developed intellectual skills in their field of specialization, and who are able to serve in all sectors of the country's economy.

Our graduates are also moulded to have a foundation of broad knowledge, effective written and oral communication skills, a strong ethical base, a sense of civil responsibility, proficiency in the use of technology, a global perspective and desire to pursue life long learning, in order to excel in whatever career they choose. The University of Nairobi thus produces graduates well equipped for the jobs in the market and who are also well armed to cope with life itself.

The challenge then is yours as you begin your University life, to ensure that you maintain our university's position as the leading public University in Kenya. In so doing, you will help us in realizing our vision to be a world-class University.

*Welcome to you all.*

**GEORGE A.O. MAGOHA, IOM., M.B.S  
VICE-CHANCELLOR**



(iv) The record and decision of any disciplinary action taken against a student shall be reported to his/her Warden, Chair of the Department, Dean of Faculty, College Principal and the Vice-Chancellor and shall form part of the student's record at those levels.

2.Nothing in this section shall preclude Senate from proceeding against any student under Statute XX (6) nor shall anything in these regulations be read so as to impede,

**(D) Penalties**

the power of Departments, Faculties, College Academic Boards and Senate in respect of the administration of academic affairs of the University.

3.The provisions of these regulations and any decisions made by Disciplinary Committee hereunder, shall not derogate from the right of the police or any member of the public so entitled,to bring any action, or to institute criminal proceedings in respect of the same state of facts against any student in a Court of Law, nor shall anything herein preclude the State from taking any action which it may deem necessary against any student in the interest of security and public order.

**(E) V. MISCELLANEOUS MATTERS**

1. The University disclaims all responsibility for loss of or damage to any property belonging to students or their guests while such property is on University premise.

2. The University Council in consultation with Senate reserves the right to change, to, amend, or otherwise vary these regulations at any time without notice.



**DEPUTY VICE-CHANCELLOR  
ACADEMIC AFFAIRS (A.A.)  
Prof. Jacob T. Kaimenyi,  
BDS (Nairobi), MDS,(Mysore), Ph. D. (Nairobi)**



**DEPUTY VICE-CHANCELLOR  
ADMINISTRATION AND  
FINANCE (A&F),  
Prof. Mbithi, P.M.F.**

B.V.M., M.Sc. (Nairobi), M.V.Sc. (Saskatchewan),  
Ph.D. (Nairobi)

respect of matters falling within their respective jurisdictions shall lie with the **Senate Disciplinary Committee** constituted as follows:-

Deputy Vice-Chancellor (Academic Affairs) - Chair  
Principal / Director of S.W.A.  
Dean of Students  
Dean of Faculty  
Warden or equivalent  
Two (2) Senate Representatives  
Three (3) Students Representatives  
Academic Registrar - Secretary

(v) provided that student representation shall be excluded in offences related to examination and other academic matters.

(vi) At all proceedings or a Disciplinary Committee before which he/she is summoned, the student shall be entitled to a fair hearing and to representation either in person or by someone of his/her choice, to call witnesses in his/her defence, and to appeal to the Senate Disciplinary Committee. Legal representation is not allowed.

i) Disciplinary Committee at the Halls or College levels shall have power to impose any one or more of the following penalties:-

**1. A letter of warning or reprimand**

**2. The payment of damages commensurate with the nature gravity of the offence committed,**

**3. Suspension from the University for a specified period,**

**4. Expulsion from the Halls of Residence,**

**5. Any other penalty which the Committee in question may deem fit to impose or recommend to the Senate Disciplinary Committee.**

(ii) No student may be expelled from the University, and any penalty imposed by a Disciplinary Committee in accordance with subclause (1)- (5)- herein shall not take effect without the approval of the Senate Disciplinary Committee.

(iii) In arriving at an appropriate penalty or combinations thereof the appropriate Disciplinary Committee shall be at liberty to consider the total conduct (past and present) of the student within or outside University and not merely the immediate circumstances furnishing the reason for disciplinary action against him/her.

has not been obtained from the University or Government authorities,

ix) drunken or disorderly behaviour and abuse or use of drugs - the possession of which is prohibited by law, and

x) conviction in a Court of Law of commission of a criminal offence of such a nature as should in the opinion of Council, warrant expulsion from the University.

### **(C) Disciplinary Procedures**

(i) All disciplinary offences shall, in the first instance be reported to and dealt with by Committees constituted as follows:-

1. At the residential level (hereinafter the **Halls Disciplinary Committee**),

- The Warden - Chair
- The Dean of Students
- The Director of S.W.A.
- A representative of the Faculty of the student concerned
- The Head Custodian of that Hall
- The Student Hall Chairperson
- The Hall Administrator - Secretary

2. At the College level (hereinafter the **College Disciplinary Committee**);

- The Principal - Chair
- The Dean of Faculty/Director of Institute of School
- The Chairperson of the student's Department where appropriate
- One representative nominated by the College Student's Organization
- One representative from the Students' Hall of Residence nominated by the Students' Hall Chair
- The College Registrar - Secretary

(a) All disciplinary offences committed within the Halls of residence or all such offences as relate essentially to the proper conduct of residential affairs shall be reported to the Halls Disciplinary Committee for action.

(b) If any matter reported to a Halls Disciplinary Committee is, in its opinion essentially of an academic nature or involves issues extraneous to the residential affairs of the hall concerned, such a matter shall be transmitted at once to the appropriate College Disciplinary committee for action.

(iii) All other disciplinary offences wherever committed shall be reported to the appropriate College Disciplinary Committee for action.

(iv) All appeals from the decisions of Halls and College Disciplinary Committees in

## **HISTORY AND SETTING**

As an institution of higher learning, the University of Nairobi has contributed greatly to the development of Kenya. The University, in turn, has benefited much from its location, in the country's capital, Nairobi, as well as, from the efforts of the nation's diverse population. Below are some highlights of the University's development, as well as, factual information on its setting.

### **HISTORY**

The University of Nairobi owes its origin to several developments in higher education within the country and the region. The idea of an institution for higher learning in Kenya goes back to 1947 when the Kenya Government drew up a plan for the establishment of a technical and commercial institute in Nairobi. By 1949, this plan had grown into an East African concept aimed at providing higher technical education for the region. In September 1951, a Royal Charter was issued to the Royal Technical College of East Africa and the foundation stone of the college was laid in April 1952.

During the same period, the Asian Community of East Africa was also planning to build a College for Arts, Science and Commerce as a living memorial to Mahatma Gandhi. To avoid duplication of efforts, the Gandhi Memorial Academy Society agreed to merge interests with those of the East African Governments. Thus, the Gandhi Memorial Academy was incorporated into the Royal Technical College of East Africa in April 1954, and the college proceeded to open its doors to the first intake of students in April 1956. Soon after the arrival of students at the college, the pattern of higher education in East Africa came under scrutiny. Through the recommendation of a working party formed in 1958, chaired by the Vice-Chancellor of the University of London, Sir John Lockwood, the Royal Technical University College in East Africa was transformed. On 25th June 1961, the college became the second University College in East Africa, under the name "Royal College Nairobi."

The Royal College Nairobi was renamed "University College, Nairobi" on 20th May 1964. On the attainment of "University College" status, the institution prepared students for bachelor's degrees awarded by the University of London, while also continuing to offer college diploma programmes. The University College Nairobi, provided educational opportunities in this capacity until 1966 when it began preparing students exclusively for degrees of the University of East Africa, with the exception of the Department of Domestic Science.

With effect from 1st July 1970, the University of East Africa was dissolved and the

three East African countries set up their national Universities. This development saw the birth of the University of Nairobi set up by an Act of Parliament.

Since 1970, the University of Nairobi has seen many innovations, which have contributed to its development and that of the nation. It has grown from a faculty based university serving a student population of 2,768 (2,584 undergraduate and 184 post graduate students), to a college focused university serving 33,799 students in the 2005/06 Academic Year (with 27,952 undergraduate and 5,847 postgraduate students).

To attain this level of educational progress has been no small feat. Recent years have witnessed the following:

- Mushrooming of academic programmes in the 1970's Establishment of Campus Colleges in 1985 First double intake in 1986
- Property acquisition resulting in Lower Kabete and Parklands Campuses in 1988
- Intake of the first students undertaking the University component of the 8-4-4 educational systems in 1990.
- Introduction of Module II and part-time programmes.

Truly, the University's development has been as broad as its current scope is wide. From a humble beginning as a technical college to the status of a major international teaching and research institution, the University of Nairobi has produced more trained human resources than any other institution of higher learning in Kenya, with over 40,000 graduates to its credit.

## SETTING

Kenya became independent in December 1963. The republic is approximately 582,644 square Kilometres and lies astride the equator on the Eastern seaboard of Africa. Kenya's coastline on the Indian Ocean stretches from the Somalia border in the north, to Tanzania in the south, a distance of over 800 Kilometres.

Kenya lies between Somalia to the East, Ethiopia to the North Sudan to the Northwest, Uganda to the West and Tanzania to the South. The country is cut across by the Great Rift Valley which runs from North to South and whose depth is between 610 and 941 metres below the rest of the landscape. Altitude

(A) Disciplinary Authority: For purposes of these regulations the Vice-Chancellor, acting on behalf of Council, is the disciplinary authority of the University and may in that capacity :-

(i) vary or add to the list disciplinary offences specified herein until such action shall cease to have effect unless approved at the next meeting of Council;

(ii) suspend any student suspected of committing any disciplinary offence under the regulation from the University pending disciplinary action.

(iii) take any other measures necessary for the proper operation of disciplinary procedures set out herein.

## (B) Disciplinary Offences

i) Any infringement, infraction or persistent disregard or contempt of the Sections I - III above shall constitute a disciplinary offence for which disciplinary action will be taken against a student in accordance with Clause (b) herein.

ii) Without prejudice to the generality of the above provision, the following conduct shall constitute specific disciplinary offences under these regulations:-

i) boycott of scheduled lecture(s), tutorials, practicals and other courses of instruction, and assault of or issuance of threats to other students in contemplation or furtherance of any such boycotts,

ii) assault of members of staff while discharging official duties,

iii) any form of picketing or organized obstructions of students and staff in any manner whatsoever,

iv) any attempt to conceive, design or effect any scheme or stratagem of whatever nature whose object or logical consequence is to disrupt the due operation of academic programmes,

v) malicious or willful damage to or loss of University property,

vi) disorderly conduct and molestation of other member of the University community,

vii) admission of unauthorized persons into the Halls of Residence,

viii) any attempt to convene or organize or any participation or involvement in demonstrations, gatherings, processions, or public ceremonies for which permission

S.W.A. in writing.

2. In addition to any other liability that may attach thereto, students remain accountable to the University in respect of their relationship with members of the general public, and a conduct and utterances in matters that lie in the public domain, whereof:-

(a) All correspondence to the press or other mass media by students, or officials of College Students' Organizations or of other association of students within the University in their individual capacities shall bear their names and private address.

(b) All public statements affecting the University which are intended to be issued on behalf of any organization or association of students must receive prior approval of the Vice-Chancellor.

(c) Invitations to Government Ministries, representatives of foreign Governments or any other public personalities to visit the University in their official capacity shall be channeled through appropriate University authorities.

3. The provisions of the above regulations notwithstanding, all students shall:-

(a) not keep any motor vehicles on University premises without the written permission of the Deputy Vice-Chancellor (Administrator and Finance) such permission to issue only on proof of a current driving license, a valid road tax certificate and a valid certificate of insurance. Such permission may be refused or withdrawn without assigning any reason thereof;

(b) refrain from acts of hooliganism, unruly or rowdy behaviour (including fighting), emission of unreasonable or excessive noise, or conduct likely to cause annoyance or disturbance to others, within or outside University precincts;

(c) desist from tampering with fire-fighting appliances wherever installed, and shall use such appliances for fire-fighting purposes only;

(d) desist from misuse or willful damage to or destruction of University property, in default of which such student or group of students shall bear full responsibility thereof;

(e) avoid such drunkenness or drunken behaviour as would constitute a disturbance to other students and staff of the University; and

(f) desist from abuse of drugs and totally refrain from the use of drugs- the possession of which is prohibited by law.

#### **IV. THE DISCIPLINE OF STUDENTS**

1. The following provisions shall apply to all disciplinary actions taken against Students in respect of disciplinary offences specified herein, whether such offences are committed within or outside the University precincts:

governs the climate of different parts of Kenya. The land above 1609 metres enjoys a climate with good rainfall. Being on the equator, there are no marked seasonal changes. In most parts of the country there are two rainy seasons - "long" and "short" rains.

The economy of Kenya, at present, depends mainly on agriculture (tea, coffee, dairy produce, meat, sisal pyrethrum) and tourism. There is fairly extensive light industry in Nairobi and to a lesser extent in other large towns. One tourist attraction is the large variety of flora and fauna to be found in the National Parks. Kenya's population is about 30 million with a concentration in the central and western parts of the country. The northern and northeastern parts of the country have a sparse population due to the semi-desert climatic conditions prevalent there.

#### **NAIROBI**

The University is situated in Nairobi, a fast growing city with a population of over 3.5 million. The city centre has an area of over 700 square kilometres and stands at an altitude of 1,675 metres above sea level. It is 480 kilometres west of the Indian Ocean. This beautiful city experiences no real winter or summer because it is near the equator and at a high altitude. The days in Nairobi are warm and the nights are cool for the greater part of the year, with the temperature rarely rising above 80 degrees F (27 degrees C) in the middle of the day or falling below 50 degrees F (10 degrees C) at night. Nairobi enjoys a temperate climate. The hottest periods, however, occur between January and March and August and October with the coolest period in July. The long rains fall from the end of March to the end of May while the short rains are experienced from the end of October to December. The average annual rainfall is about 800 centimeters.

Nairobi is the capital city and the commercial, administrative and cultural centre of Kenya. In Nairobi are found the Parliament Buildings, Headquarters of Government Ministries and Departments.

Also, the city is home to the City Hall, State House, National Museums of Kenya, Snake Park, Aviary, the Arboretum, The Animal Orphanage, churches of various denominations, Mosques, Hospitals, Markets, Art Galleries, Kenyatta International Conference Centre (which houses one of the largest Conference Halls in the world), cinemas, numerous hotels, restaurants, beautiful parks, shopping malls, various entertainment centres and even a game park.

Transportation around Nairobi and its environs is easily available.

# ACADEMIC MATTERS

## UNIVERSITY GOVERNANCE IN BRIEF

**The Chancellor:** As head of the University, the Chancellor confers degrees and grants diplomas and other awards of the university. The chancellor also directs inspection into University operations and advises the University Council when necessary.

## OFFICERS OF THE UNIVERSITY

**The Vice-chancellor:** The Vice-Chancellor is the academic and administrative head of the University. The Vice-Chancellor is appointed by the Chancellor after consultation with the University Council.

**Deputy Vice Chancellors :** There are two Deputy Vice Chancellors.

**The Deputy Vice- Chancellor (A&F)** is the Head of the Administration and Finance divisions of the university, whose functions include: Management of Personnel Matters, Finacae and Asset.s .

**The Deputy Vice Chancellor , Academic Affairs (A)** is the head of all academic affairs of the University and student welfare matters.

**The Principals** are the administrative and academic heads of colleges.

## THE UNIVERSITY COUNCIL

The University Council is responsible for the administration of the University. It is the supreme policy making body, which, among other things, provides for the welfare of staff and students and after consultation with the Senate, makes regulations governing the conduct and discipline of students of the university. The University Council consists of:

**The Chairperson**

**Vice-Chairperson**

**Hon. Treasurer**

Government Representatives.(Not more than 10)

One Senate representative from each college.

Gandhi Memorial Academy Representative

Two Convocation Representatives

One Academic Staff Association Representative.

Two Student Representatives elected by student oragnisations

(ii) share rooms in addition to other facilities of common use;

(iii) Admit visitors to their rooms only between the hours of 10.00am.to 10.00p.m. Any extension of these times will be made with the approval of S.W.A.;

(iv) Remove no furniture or equipment from their rooms or any other part of the halls, or from other premises within the halls and catering services except by permission from the Head of the Department concerned;

(v) Report any losses, breakages or missing items immediately to the housekeepers or custodians of the hall in which the losses/ breakages or missing items occur;

vi) except with a written permission of S.W.A. vacate all rooms during vacations. Such permission will only be granted on advice from University authorities. Vocational residence will be specified Hall and paid for in advance;

(vii) Surrender all keys to Custodian/House keeper at the end of every term.

(viii) Report all absence from residence in the Halls to the Halls Warden and Halls Administrator responsible for that particular Hall. Any student absent from residence for a continuous period of two weeks without prior permission from S.W.A. shall be deemed to have forfeited his or her residence;

(ix) use of video tapes, radios, or musical instruments in the residence only on condition that the sound does not cause any disturbances, and that they are played only between 6.00 and 11.00 pm.;

(x) appear for meals at the prescribed dining halls and times only.

xi) except where good cause is shown, carry no meals or beverages out of the dining halls. Such person must first seek permission from the Officer-in-Charge of his dining hall and if necessary produce a certificate from a Medical Officer in charge of the Students' Health Services;

(xii) carry no utensils or crockery out of the dining hall;

(xiii) desist from entering the kitchen, servery or store without prior permission from the S.W.A.;

(xiv) in the event of pregnancy either before or after taking residence in the Halls (1), to move out of S.W.A. residence at least three months before confinement. Such students should re-apply for accommodation three months of its occurrence;

(xv) forfeit all monies paid to S.W.A. if he/she decides to vacate his/ her room during the term time unless it is on medical grounds in which case the Medical Officer will notify

## THE CONDUCT OF STUDENTS

1. The following provisions shall apply with respect to the conduct of students within and, so far as is applicable, outside University precincts:-

**(a) General Conduct:** All students shall conduct themselves in accordance with the highest standards of integrity, personal discipline and morality and, in particular, shall:-

(i) respect and agree to the administrative and academic procedures and structures established by the University of Nairobi Act for the control, governance and operations of the University;

(ii) respect the rights and privileges of the members of the University community at all times;

(iii) refrain from any conduct that might bring the University or any section or programme thereof to disrepute or public odium, and

(iv) carry themselves in all public places or forums with such humility and dignity as befits their status as mature and responsible citizens

**(b) Academic Conduct:**

All students shall apply themselves diligently to the courses of study approved by the Senate and for which they are registered and, in particular shall:-

(i) except for good cause attend all lectures, tutorials, seminars practicals and other scheduled courses of instruction;

(ii) refrain from any conduct whose object or logical consequence is to disrupt the operation of academic programmes of the University,

(iii) comply with all other regulations made by Departments, Faculties and Colleges for the proper conduct of specific programmes.

**(c) Resident Conduct:**

All students shall conduct themselves with responsibility and maturity while in residence at the University and in particular shall strictly observe the following:-

(i) adhere to the list of allocation of rooms determined by S.W.A. Change of rooms, halls or hostels once allocation has been made, will not be allowed without permission of S.W.A.

### Ex-officio Members:

Vice-Chancellor  
Deputy Vice-Chancellors  
All college Principals

### In Attendance:

Academic Registrar  
Administration Registrar  
Planning Registrar  
Finance Officer

## THE SENATE

This is the internal managerial body of the University concerned with academic affairs and standards as well as admissions.

The chairman of Senate is the Vice-Chancellor. It consists of the Deputy Vice-Chancellors, Principals of Colleges, Deans of Faculty, Directors of Institutes and Schools, Chairpersons of the Teaching Departments, not more than two professors who are not members of the Senate, the librarian, six students (when allowed by the chairman), one representative of each of the boards of faculties, institutes and schools who are not professors or in Senate.

The Senate considers and recommends regulations governing the admission into the University, the suitability of the content of the courses and the academic standards of such courses in relation to the degrees, diplomas or certificates awarded by the University.

The Senate also decides and recommends, on the basis of performance at the University examinations and successful completion of the specific studies, such persons as merit for the award of degrees, diplomas or certificates of the University.

## THE CHANCELLOR AND OFFICERS OF THE UNIVERSITY

### Chancellor

Dr. Joseph Barrage Wanjui, B.A. (Ohio Wesleyan University), M.Sc. - Industrial & Management Engineering, (Columbia University, N.Y.U.S.A). Hon D.Sc (Nairobi)

### Chairman of the University Council

*Mr. John P. N. Simba, LLB (Dar-es Salaam).*  
Advocate of the High Court of Kenya

**Vice-Chancellor**

Prof. G.A.O. Magoha, *I.O.M.,M.B.B.S. (Lagos), F.R.C.S., F.W.A.C.S., F.I.C.S., F.I.B.A., M.S.I.C., (Urol)*

**Deputy Vice-Chancellor.Academic Affairs (A)**

Prof. Jacob T. Kaimenyi, BDS (Nairobi), MDS. (Mysore), Ph.D. (Nairobi)

**Deputy Vice-Chancellor, Administration and Finance- (A&F)**

Prof. Mbithi, P.M.F., B.V.M., M.Sc. (Nairobi), M.V.Sc. (Saskatchewan) Ph.D. (Nairobi)

**Principal College of Agriculture****Veterinary Sciences**

Prof. A.W. Mwangi'mbe, BSc (Makerere),MSc. (Nairobi), *Ph.D.(London)*

**Principal College of Biological and Physical Sciences**

Prof. L.W Irungu., B.Sc (Nairobi) M.Sc, Ph.D.(Liverpool)

**Principal College of Health Sciences****Prof. Kitonyi, J.M.K**

*M.B. ChB.,M.Med. (Nairobi) M.Sc (London)*

**Academic Registrar**

**Mbalu, S.,***B.A (Dar) M.P.A (California)*

**Planning Registrar**

**W.J Asilla,** B.Ed (Nairobi) PG &D.P.M.C. (Nairobi)

**Finance Officer**

Mr. M. Karue. B.Com (Nairobi) CPA (K)

**Principal College of Architecture and Engineering**

Prof. Dr. Ing. F.W.O. Aduol, B.Sc., MSc(Nairobi), *Dr.Ing.(Stuttgart)*

**Principal College of Education and External Studies.**

Prof. Henry W. Mutoro, B.Ed.,M.A(Nairobi), C. Phil, Ph.D (UCLA)

**Principal College of Humanities**

**Prof. I. Mbeche,***B.Ed;M.A (Nairobi), Ph.D.(London),*

**Adminstration Registrar**

**C.O.,Ombati,***B.COM.(Nairobi) M.Sc (Manchester)*

**Librarian**

**Ms. S. Mathangani.** B.A. (E.A), (UCW,Abonystwtta), P.G.D.L.S.,M.Phil., *LL.B,(Nairobi)*

(a) for purposes of section 2(1) of the Act, the University Council recognizes all College Students' Organizations as organizations representative of students of the University.

(b) for purposes of membership in Council:-

(i) each College Students' Organization shall nominate two delegates to an Electoral College whose sole purpose shall be to elect two students' representative required under section 14 (1) (e) of the Act.

(ii) the University Administration shall initiate the procedures necessary for the Constitution of an Electoral College under this clause;

(iii) the Electoral College constituted under this clause shall stand dissolved as soon as it has held the elections referred to in (i) herein

(c) for purposes of membership in Senate, each College Students' Organization shall elect one representative directly to that body.

(d) for the purpose of membership in the Library and Bookshop and Students' Welfare Committees of Senate, every College Students' Organization shall elect one representative each to those bodies.

(e) for the purpose of membership in other academic bodies of the University, each College, Faculty and Department shall ensure that Colleges Students' Organizations are involved in the election of representatives in accordance with applicable University Statutes and academic regulations.

4. In addition to any other permits required by the law, all meetings and other activities of the College Students' Organizations and of any association of students (whether professional, academic or otherwise to be held within University precincts shall not take place until permission is first obtained from the relevant College University authorities, or where such meetings or activities are held in the Halls, the permission of the S.W.A. Director.

5. As a traditional requirement,

(a) the Principal of each College shall, convene a general meeting of all students in each College at which an interim Committee of Students shall be set up to run its respective organization.

(b) All interim Committees shall take such steps as are necessary for ensuring that a constitution is developed and representative elections held.



(c) All occasional students who are registered students of another University but are admitted to courses of study within the University of Nairobi.

d) All postgraduate students who are registered for higher degree courses within the university.

## II ORGANIZATION OF STUDENTS

There shall be established in each College of the organization of students (herein after called College University and Students' Organizations) whose object and purposes shall be:

Organizations) whose object and purposes shall be:

- (i) the promotion of the welfare of the students of that College:-
  - (ii) the promotion of the academic welfare of students of that college;
  - (iii) the development and encouragement of worthy traditions of social and academic life on the college campus.
  - (iv) the establishment of co-operation with such other organizations of students within the University as may be recognized by Senate and Council.
- (b) Membership of College Students' Organizations shall be open to all students registered in each college on payment, to the University, of such fees as may be prescribed by the Organization.
- (c) College Students' Organizations established in accordance with these regulations shall not be dissolved except by resolution of Senate and Council.

2. College Students' Organizations shall determine their own interim organs and procedure and in particular, shall develop in each case, a constitution

- (a) the officers of that organization;
- (b) the duties and powers of such officers;
- (c) the frequency of and the procedures at the meeting
- (d) the purposes to which the funds of the organizations are to be applied.
- (e) the manner and form in which professional/ academic associations of students are to be represented in the College Students' Organizations.

3. For purposes of students' membership in Council, Senate and all academic bodies of the University, the following procedures shall apply:-

## COLLEGES OF THE UNIVERSITY

Under the 1985 University Act, Campus Colleges were established. Presently, there are six colleges:-

- 1 College of Agriculture and Veterinary Sciences
- 2 College of Architecture and Engineering
- 3 College of Biological and Physical Sciences
- 4 College of Education and External Studies
- 5 College of Health Sciences
- 6 College of Humanities and Social Sciences.

These colleges comprise of faculties, institutes and schools responsible for providing a varied academic curriculum. Altogether, the campus colleges and their constituent bodies have played significant roles in the development and growth of the University of Nairobi, participating in the University's evolution from a technical college to a major teaching and research institution meeting national, regional and global demands. Informational highlights are found below

### COLLEGE OF AGRICULTURE & VETERINARY SCIENCES Kabete Campus.

The College of Agriculture and Veterinary Sciences is located off Kapenguria Road, 14 kms to the Northwest of Nairobi. As the University has evolved, so too has the college. The college has a fully stocked library, clinics and laboratories to supplement the education provided in lectures.

The College of Agriculture and Veterinary Sciences has its origin with the establishment of the Faculty of Veterinary Medicine, one of the oldest degree granting faculties. This faculty was transferred from Makerere University College to the Royal College Nairobi in 1962.

Today, students are prepared for various fields in the Veterinary Sciences at both the undergraduate and postgraduate levels with undergraduates beginning studies in the College of Biological and Physical Sciences.

### FACULTY OF VETERINARY MEDICINE

The Faculty of Veterinary Medicine has the following departments

- 1 - Veterinary Anatomy and Physiology
- 2 - Animal Production
- 3 - Clinical Studies
- 4 - Public Health, Pharmacology and Toxicology (PHPT)
- 5 - Veterinary Pathology, Microbiology and Parasitology
- 6 - The Veterinary Farm – directly under the Dean's Office

## Module II programmes

- 1) Bachelor of Veterinary Medicine (BVM)
- 2) Bachelor of Science in Biomedical Technology
- 3) Bachelor of Science in Wildlife Management and related options
- 4) A 5- week Certificate Course in Artificial Insemination and Fertility Management
- 5) A Diploma in Epidemiology and Disease Surveillance.
- 6) M.Sc.in Wildlife Health and Management
- 7) M.Sc. in Veterinary Parasitology
- 8) Diploma in Animal Health and Production.

The faculty of agriculture joined the faculty of veterinary medicine in the college of agriculture and began to offer coursework using the 1970-71 session under five departments. Students now pursue studies under the following eight departments:

- 1 Agricultural Economics
- 2 Environmental and Biosystems Engineering
- 3 Animal Production
- 4 Crop Science
- 5 Food Technology and Nutrition
- 6 Range Management
- 7 Soil Science
- 8 Crop Protection.

THE INSTITUTE OF DRYLAND RESEARCH, DEVELOPMENT AND UTILIZATION was established in 1995 with the main objective being the establishment of appropriate research and academic programmes and suitable utilization of drylands, under the College of Agriculture and Veterinary Sciences. The two major areas which the Institute is currently addressing are:

- (1) Growing of crops under irrigation and rainfed conditions including ranching activities.
- (2) Dissemination of technologies developed in the Institute to the local communities living in the dryland areas of Kibwezi where the Institute has 5,400 ha of land; approximately 250 km. from Nairobi.

## COLLEGE OF ARCHITECTURE & ENGINEERING

### Main Campus.

The College of Architecture and Engineering has played a y role in the development of the nation and region both physically and economically. Students from the college have benefited most of the countries in the region with their knowledge to solve practical problems for government departments and agencies, local authorities and private organizations.

The School of Engineering, which was started under the Royal Technical College, has provided quality engineering education since 1956. Students were admitted from the

## RULES AND REGULATIONS

Any large organization needs rules and regulations to run smoothly. The University of Nairobi also requires rules and regulations which the University Council has formulated. These rules have been kept to the minimum necessary for harmonious life at the University.

Students should familiarize themselves with the following rules and regulations as they detail rights, privileges, responsibilities and duties.

### RULES AND REGULATIONS GOVERNING THE ORGANIZATION, CONDUCT AND DISCIPLINE OF STUDENTS

**PRELIMINARY .1. These regulations are made by Senate and Council in accordance with the Provision of the University of Nairobi Act (Cap. 210, Laws of Kenya) whose object and purpose, inter alia, is to provide for the control, governance and administration of the University.**

2. The regulations came into effect on 27th November 1997 and shall be binding upon every student of the University upon registration and so long as such student remains so registered

.3 (a) Every student shall, before he/she is registered, be required to read these regulations and to sign a declaration appended hereunder, that he/ she has understood the contents and meaning hereof and that he/she undertakes to be bound hereby.

b) Failure or refusal to comply with Clause

(a) herein may constitute ground for denial of registration.

4. Nothing in these regulations shall preclude the university from requiring any students to execute any bond, assurance or undertaking to be of good conduct throughout his/her stay at the university.

b) Such bond, assurance or undertaking when required and executed shall have the same effect as if it were part of these regulations.

5. For purposes of these regulations the term student" means and includes:-

(a) Any person who has been formally admitted to course of study for an undergraduate Degree or Diploma within the University

(b) Any person registered for courses within the Institute of Adult Studies and all persons registered for degrees by External Studies.

whole of East African region until the demise of the East African Community. The University of Nairobi was established as the pioneer national University in 1970. The College of Architecture & Engineering consists of

1. THE SCHOOL OF ENGINEERING has the following five departments and a service unit namely:-
  - I Department of Environmental & Biosystems Engineering
  - II Department of Civil & Construction Engineering
  - III Department of Mechanical & Manufacturing Engineering
  - IV Department of Geospatial & Space Technology
  - V Department of Electrical and Information Engineering
  
2. THE SCHOOL OF BUILT ENVIRONMENT has the following departments
  - i. **Architecture and Building Science**
  - ii. Real Estate and Construction Management
  - iii. Urban and Regional Planning
  
3. THE SCHOOL OF ARTS AND DESIGN.
  
4. THE INSTITUTE OF NUCLEAR SCIENCE which began in 1979 as Centre for Nuclear Science Techniques within the School of Engineering, offers a Master of Science and Doctoral Studies in Nuclear Science. It also provides a wide range of consultancy services in areas such as Air Pollution Monitoring, Material Analysis, Radiation Measurement, repair and maintenance of scientific instruments and computer assembly.
  
5. INSTITUTE AND CONSULTANCY UNITS
  - i Institute of Nuclear Science & Technology
  - ii Industrial Research Consultancy Unit (IRCU)
  - iii Faculty Projects Office

#### **COLLEGE OF BIOLOGICAL AND PHYSICAL SCIENCES**

Chiromo Campus is the site of the College of Biological and Physical Sciences. This college consists of the following:

- ◆ School of Biological Science (comprising Departments of Botany and Zoology)
- ◆ School of Physical Sciences (comprising departments of chemistry, physics)

- ◆ geology and Meteorology.
- ◆ School of Mathematics
- ◆ Centre for Biotechnology and Bioinformatics (CEBIB)
- ◆ Open and Distance Learning (ODL) for B.Ed. (Science)
- ◆ Pre-clinical departments of Faculties of Medicine and Veterinary Medicine

Fully equipped laboratories for teaching and research are found on the campus rejoin by a well-stocked library to meet the needs of students and staff.

The centre for Biotechnology and Bioinformatics (CEBIB). The centre for Biotechnology and Bioinformatics (CEBIB) was formed to serve as a shared facility to facilitate and strengthen research and product development in Biotechnology and Bioinformatics within the University and the region. CEBIB formation underscores the realization that Biotechnology is an interdisciplinary subject with wide ranging applications of scientific and engineering principles in different fields such as agriculture, food & feed, medicine, industry and the environment, which are of profound importance to mankind. CEBIB offers postgraduate training in Biotechnology and Bioinformatics.

## **SCHOOL OF COMPUTING AND INFORMATICS Chiromo Campus.**

This was formally the Institute of Computer Science based at Chiromo Campus. The School focuses on Computer Studies and currently offers the following courses:

- ◆ Diploma in Computer Science
- ◆ B.Sc. in Computer Science
- ◆ Postgraduate Diploma in Information Systems.
- ◆ Postgraduate Diploma in Computer Science.
- ◆ Master of Science in Information Systems.
- ◆ Master of Science in Applied Computer Science.
- ◆ Master of Science in Computer Science
- ◆ Ph.D in Computer Science

### **Courses offered for accreditation are**

- ◆ Diploma in Computer Technology
- ◆ Certificate in Computing Studies
- ◆ Advanced Certificate in Computing Studies
- ◆ Bsc. in Computer Technology.

The School also offers service courses to the Faculty of Engineering, Department of Mathematics and Department of Biochemistry.

- 122 University of Nairobi Basketball Club  
 123 University of Nairobi Education Students Association (UNESA)  
 124 University of Nairobi Geography Students Society (UNGSS)  
 125 University of Nairobi Peer Educators Club.  
*E-Mail: unpec2003@yahoo*
- 126 University of Nairobi Rotary Club  
 127 University of Nairobi Rover Crew  
 128 University of Nairobi Students in Free Enterprise  
*E-Mail: uonsife@gmail.com*
- 129 University of Nairobi Tourism Students Association  
 130 University of Nairobi Young Talents Association.  
 131 University of Nairobi Youth Development Association  
 132 University Students Aids Control Association  
 133 Veterinary Students Association  
 134 Weavers Drama Club  
 135 Wazalendo Drama Society  
 136 Wildlife Club  
 137 Women Students Welfare Association (WOSWA)  
*E-Mail: woswa\_uon@yahoo.com*
- 138 Youth Agency For Development of Science, Technology and  
 Innovation.(YADSTI)
- 139 Youth for Population Information and Communication  
 140 Youth Guidance and Counselling Association.  
 141 Youth Alliance For Leadership and Development In Africa  
 (YALDA)

## COLLEGE OF EDUCATION AND EXETRNAL STUDIES Kikuyu Campus

The College of Education and External Studies has its headquarters at Kikuyu Campus, 21 kms. West of Nairobi. It has six regional centres countrywide. These centres are located in Nairobi, Mombasa, Kisumu, Kakamega, Nakuru and Nyeri and are charged with the responsibility of facilitating the college and the University programmes as a whole. As the University expanded, the college responded by making its programmes flexible and market driven. This response has resulted in an evolution of the college from the departmental status to its full college standing today.

The college traces its origin back to the Department of Extra-Mural Studies, which was started under Makerere University in 1953. Within one year, a resident tutor was based in Kenya. Another significant development in the college's history took place in 1963. During the year, the amalgamation of the transferred Makerere Extra-Mural Studies Department and the Independent Adult Education Centre of the College of Social Studies, Kikuyu ushered in the Institute of Adult Studies at the then University College, Nairobi. This institute went on to make contributions to both the college, University and the nation as it embarked on educational innovations such as the Radio Correspondence Course Unit 1967 and upgraded the certificate in Adult Education to a Diploma in the 1971/72 Academic year. In 1983, the Institute of Adult Studies was accorded college status and became the college of Adult and Distance Education. In 1988, the college was reorganized, restructured and renamed the College of Education and External Studies.

Today, the College offers several Certificates, Diplomas, Undergraduate and Postgraduate courses in the three faculties using different modes. Distance Learning which is the speciality of the college is more widespread in its programmes. Students take courses in education in their respective faculties and select teaching subjects from the departments in the Faculty of Social Sciences.

### FACULTY OF EDUCATION

- Educational Administration and Planning
- Educational Communication and Technology
- Educational Foundations

### FACULTY OF EXTERNAL STUDIES

The Faculty has three Departments, which offer the following programmes:

- (i) Department of Educational Studies
  - Bachelor of Education (Arts) by Distance Learning
  - Bachelor of Education (Science) by Distance Learning co-offered by the Faculty of Science
  - Postgraduate Diploma in Education by Distance Learning
- (ii) Department of Distance Studies
  - Masters in Distance Education
  - Postgraduate Diploma in Adult Education and Community Development
  - Postgraduate Diploma in Distance Education. Diploma in Adult Education and Community Development

- 91 Nairobi University Students Association for the Disabled (NUSAD)
- 92 National Youth Guidance And Counselling Club Association .  
*E-Mail:nygca@yahoo.co.uk.*
- 93 Network Evangelist Team
- 94 Organization of Student Volunteers
- 95 Peer Counselling Club
- 96 Physical Planning Students Association
- 97 Political Science Students Association
- 98 Pledge 25 club (UNPSA)
- 99 Red Cross University Chapter.
- 100 Rotaract Club, Kikuyu Campus-*E-Mail: rotaractuon@yahoo.uk*
- 101 Shelter and Environmental Club
- 102 Society of Building and Land Economics Students
- 103 Sociology Students Association
- 104 Students Association for Legal Aid and Research (SALAR)-  
*E-Mail: salaruon@yahoo.com*
- 105 Students Association of Mechanical Engineering.  
*E-Mail:same@yahoo.com*
- 106 Students Music Association University of Nairobi
- 107 Students of Law and Diplomacy (SOLAD)
- 108 Students of Soil Students Association
- 109 Students Organisation of Nairobi University. *E-Mail: sonukenya.org*
- 110 Society of Building and Land Economics Students
- 111 Sociology Students' Association
- 112 Swahili Students Association
- 113 The Guild
- 114 The Muslim Students Association of the University of Nairobi.  
*E-Mail: uonjkml@healthnet.or.ke*
- 115 The Student Observer
- 116 The Weavers (CEES)
- 117 Theatre Revival Club
- 118 UNESCO Club University
- 119 United Nations Students Organization (UNSO)
- 120 University of Nairobi Association for Community Development
- 121 University of Nairobi Association of Crop Protectionist  
(UNACROP)

The Department has regional centres in Nairobi, Mombasa, Kisumu, Kakamega, Nakuru and Nyeri. The centres offer the following programmes:

- Diploma in Youth in Development Work
- Certificate Courses

(iii) Department of Extra Mural Studies

- Masters in Project Planning and Management
- Postgraduate Diploma in Project Planning and Management
- Postgraduate Diploma in Human Resource Management
- Diploma in Business Management
- Diploma in Human Resource Management
- Diploma in Sales and Marketing
- Diploma in Public Relations
- Diploma in Guidance and Counselling
- Certificate Courses

**The Diploma and Certificate courses are offered in the evenings and on Saturdays, which is a convenient time for any regular student who wishes to build a strong CV while at the University.**

## THE COLLEGE OF HEALTH SCIENCES

Kenyatta National Hospital Campus

The college of Health Sciences is situated at the Kenyatta National Hospital Campus, 3 kms. from the Main Campus. It has three faculties and eighteen departments. The pre-clinical departments are housed at Chiromo Campus while the clinical departments are located at Kenyatta National Hospital Campus. The oldest Faculty of Medicine was inaugurated on the 7th. March 1968. It graduated its first group of eight nurse teachers with diplomas in June, 1970 and the first doctors with MBChB Degrees in April 1972. The schools of Dental Sciences and Pharmacy started as departments of the Faculty of Medicine in 1974, and were inaugurated as fully fledged faculties in 1995.

The Faculty of Medicine offers degree courses in Medicine, Nursing Sciences and Biochemistry. In addition, each of its 18 departments offers a Master of Medicine programme and various short certificate and diploma programmes.

The undergraduate degree programmes are open to both regular and parallel (Module 11) students. The following are the courses offered.

### MEDICINE

Nursing Science	Medical Microbiology
Biochemistry	Medical Physiology

- 59 Kikuyu Kiswahili Club (CHAKIKU)
- 60 L'afreme - Medical Campus
- 61 Linguistics Student Society
- 62 Lions Club of the University of Nairobi
- 63 Literature Students Association
- 64 Management Science Students Association (MASSA)  
*E-Mail: massa\_uon@yahoo.com*
- 65 Marketing Students Association
- 66 Mathematics Association of Nairobi University (MANU)
- 67 Medical Students Against AIDS
- 68 Muslim Students Association-*E-Mail: msa\_un@yahoo.com*
- 69 Nairobi University Actuarial Students Association
- 70 Nairobi University Agriculture Students Association
- 71 Nairobi University Association for a Drug Free Society - (NUADS)
- 72 Nairobi University Biochemistry Students Association (NUBSA)
- 73 Nairobi University Chemical Club
- 74 Nairobi University Collegiate Association for Research of Principle
- 75 Nairobi University Computer Science Students Association (NUCOMMSA)
- 76 Nairobi University Dental Students Association
- 77 Nairobi University Geology Students Association -CBPS
- 78 Nairobi University Insurance Students Association
- 79 Nairobi University Journalism Students Association (NUJOSA)
- 80 Nairobi University Management Students Association (NUMSA)
- 81 Nairobi University Meteorological Association
82. Nairobi University Nursing Students Association (NUNSA)  
*E-Mail: nunsa2003@yahoo .com*
- 83 Nairobi University Pharmacy Students Association
- 84 Nairobi University Philosophical Society (NUPHIS)
- 85 Nairobi University Association of Philosophy & Religious Studies-  
*http://www.uonbi.ac.ke/stud\_orgs/nuphis*
- 86 Nairobi University Physics Association
- 87 Nairobi University Population Student s Association.  
*E-Mail: nuposa@yahoo.com*
- 88 Nairobi University Range Management Society (NURMA)
- 89 Nairobi University Social Work Students Association (NUSWSA)-  
*E-Mail:nuswa@physics.africaonline.com*
- 90 Nairobi University Statistics Students Association.

- 26 Cercle Francophone - Universite' de Nairobi (CEFRUNA)
- 27 Chama Cha Kiswahili Cha Chuo Kikuu Cha Nairobi
- 28 Chess Club University of Nairobi
- 29 Chiromo Environment Awareness Club
- 30 Chiromo Natural History Society
- 31 Christian Union-*E-Mail: mccu\_uon@yahoo.com*
- 32 Christian Science Organistaion of Church of Christ Scientist.  
Uon Chapter. *E-Mail: cso\_uon@yahoo.co.uk*
- 33 Club Eighty-Five - Kabete Campus
- 34 Community Health Initiative Network (CHIN)
- 35 D.S. 70 Design Students Association
- 36 Debating Society
- 37 Economics Students Association  
*E-Mail: uon\_ecosa@hotmail.com*
- 38 Eco-Ethics International Union -Nairobi Chapter (EEIU)  
*E-Mail: eeiunairobi@yahoo.com*
- 39 Education Communication Club
- 40 Elimu Players
- 41 Engineering Students Association
- 42 English Students Association (ESA Kikuyu Campus)
- 43 Environmental Club of University of Nairobi
- 44 Equality Eyes Club. *E-Mail:-eqeyes@yahoo.com*
- 45 Federal of African Medical Students Association (FAMSA)
- 46 Finance Students Association.*E-Mail: fisauon@yahoo.com*
- 47 Geographical Society of Kenya
- 48 Geography Students Society
- 49 German Club of the Medical Students of the University of Nairobi
- 50 Geological Association of University of Nairobi
- 51 Habitat for Humanity Kenya - University of Nairobi Campus Chapter
- 52 Hindu Students Association
- 53 Historical Association of Kenya
- 54 Human Resources Management Studnts Association
- 55 Inter-College Environmental Network
- 56 International Relief Friendship Foundation (IRFF)
- 57 Japan-Kenya Student Conference of Nairobi
- 58 Kenya Law Students' Society

- Clinical Chemistry
- Clinical Pharmacology
- Communy Health
- Dignostic Radiology
- Pediatrics
- Hematology & Blood
- Transfusion
- Human Anatomy
- Human Pathology
- Medicine
- Obstetrics &Gynecology
- Ophthamology
- Orthopedic Surgery
- Psychiatry
- Surgery

### DENTAL SCIENCES

- Diagnostic and Prosthetic Dentistry
- Peridontology
- Community and Preventive Dentistry
- Pediatric Dentistry and Orthodontics
- Oral and Maxillofacial Surgery
- Oral Medicine and Orthodontics

### PHARMACY

- Pharmaceutical Chemistry
- Pharmaceutics and Pharmacy Practice
- Pharmacology and Pharmacognosy

School of Dental Sciences The School of Dental Sciences started as a department of the Faculty of Medicine in 1974 . The school offers the following degree programmes,

**Bachelor of Dental Surgery Degree.****Masters Degree Programmes:**In October 2000, the Faculty took a bold step to start a Master of Dental Degree in Paediatric Dentistry. This was followed in November 2001 by another Masters Degree Programme in Oral and Maxillofacial Surgery. Both degreeprogrammes are offered in very few countries in Africa

In the next three years the School intends to start two more masters degree programmes in restorative dentistry and periodontology. This will enable many Kenyans to specialize in various dental disciplines without having to struggle so hard to compete for the rare scholrships in the country

**Doctor of Philosophy Degree Programmes:** The School offers those members of staff who have Masters Degrees, opportunities to pursue Ph.D Programmes in the following disciplines:-

- Periodontology
- Paediatric Dentistry
- Orthodontics



## Module II Programme

The Bachelor of Dental Surgery Module II Programme was started in October 1998. This is a very competitive Programme, which allows only ten (10) students to be admitted to study together with regular degree students. The first group of Module II students graduated in October 2002.

### DRESS CODE IN THE SCHOOL OF DENTAL SCIENCE

#### Introduction

The School of Dental Science is a hospital providing services to a diverse population. In order to provide a good image of the hospital and make the patients feel comfortable and have confidence in the Institution, a dress code was developed. This is to ensure both staff and student are properly dressed and groomed while working at the School.

#### Personal grooming:

##### Hair.

##### Males:

- Short, trimmed and well combed
- Dying of hair should be restricted to normal hair colours without strange colours
- No dreadlocks and clean shaved heads
- Neat well trimmed beards but preferably clean shaved with small moustache

##### Females:

- Neat tidy and well groomed
- Long hair should be tied at the back
- Dying of hair should be restricted to normal hair colours without strange colours

**Personal hygiene:** No body odours.

**Nails:** Short well-trimmed nails without colourful varnish. Clear varnish is acceptable

**Make-up:** Make-up should be used in moderation.

**Earrings:** Reasonably sized earrings and avoid the long dangling type.

**Shoes:** These should be closed at the front. Sports shoes, slippers and sneakers are not acceptable as they are not protective. Socks should be changed on daily basis.

## STUDENTS PROFESSIONAL ASSOCIATIONS AND CLUBS

Students are encouraged to participate in extra-curricular activities while at the University. One such outlet is participation in professional associations and clubs. These associations not only address the professional and personal welfare interests of students, but they also provide opportunities for performing community service and participating in intramural sports.

Faculty and Department based associations and clubs are registered with the Office of the Dean of Students. Specific information on these associations may be obtained from departmental Chair.

### REGISTERED STUDENTS ASSOCIATIONS AND CLUBS

- 1 Accounting Students Association
- 2 AIESEC Kenya - Commerce. *E-Mail: kenya@aisec.net*
- 3 Africa Peace of U.O.N. Chapter
- 4 Agricultural Economics Students Association
- 5 Agricultural Education and Extension Students Association
- 6 Arabic Students Association of Nairobi University
- 7 Archaeology Student Association
- 8 Architecture Students Association
- 9 Association of Architectural Students
- 10 Association of Banking Students
- 11 Association of Business Studies Students (ABSS)  
*E-Mail: absskikuyu@yahoo.com*
- 12 Association of Food Science and Technology Students
- 13 Association of Master of Business Administration Students University of Nairobi
- 14 AMBAS-OUN)
- 15 Association of Medical Students Against TB (AMSAT)  
*E-Mail: amsun@uonbi.ac.ke*
- 16 Association of Medical Students University of Nairobi (AMSUN)  
*E-Mail: amsun@uonbi.ac.ke*
- 17 Association of Young Entrepreneurs (AYE)  
*E-Mail: ayeuon@yahoo.com*
- 18 Bahai Club of the University of Nairobi
- 19 Baptist Student Ministries
- 20 Biological Association of Nairobi University Students (BANUS)
- 21 Biochemistry Student Association
- 22 Biology and Wildlife Association
- 23 Business Promotion and Environmental Conservation Group
- 24 Campus Music Club
- 25 Catholic Students Community- *E-Mail: stpauls@wananchi.com*

## Dress Code

### **Males:**

All male persons whether they be students, academic or non-academic staff should be dressed in a business-like manner with clean well pressed shirts, trousers and ties. Shirts should be tucked in at all times. Jeans, T-shirts, dungarees, corduroys and sagging trousers are not acceptable.

### **Females:**

All students, academic and non-academic staff should dress in formal office wear. All clothes should be loosely fitting. Mini-skirts, tight tops, tight trousers/skirts are not acceptable. Slits in skirts should be closed and /or below the knee.

Caps or hats should not be worn on the premises.

**NB:** If a member of staff on the floor is uncomfortable with a particular students' mode of dress, then the student must conform.

**White Coats:** Conventional coats long enough to serve the purpose of protection.

**Colours:** Plain white but for paediatric dentistry light blue is acceptable.

**Design:**

- Long buttoned up
- Long, high collar coats with side buttons.
- Sleeves can be either short or long depending on personal preference.

Students should wear red name tags at all times. All members of staff should also wear official university name tags.

## SCHOOL OF PHARMACY

The school of Pharmacy was started in 1974 as a department in the Faculty of Medicine and became a full fledged faculty in 1995. The school has three (3) departments namely:-

- i) Department of Pharmaceutical Chemistry
- ii) Department of Pharmacology and Pharmacognosy
- iii) Department of Pharmaceutics and Pharmacy Practice

The School has seen a gradual increase of student intake from about 25 to current 40-50 regular students.

### Module II Programme

In October 1998, the School admitted its firsts Module II students when ten (10) students registered. This very competitive programme has continued to grow and the current intake stands at sixty (60) students. They take courses together with regular students.

### Masters of Pharmacy Programmes

The School offers a Master of Pharmacy degree in Pharmaceutical Analysis. Other curricula for Masters degree programme in Industrial Pharmacy, Pharmacology, Clinical Pharmacy and Alternative Medicine are at various stages of approval.

The following disciplines are available at Ph.D. Level:-

### Doctor of Philosophy Degree Programmes

- i) Pharmaceutical Chemistry
- ii) Pharmacognosy
- iii) Pharmaceutics
- iv) Pharmacology
- v) Biopharmaceutics

## COLLEGE OF HUMANITIES AND SOCIAL SCIENCES

### Main Campus; Lower Kabete Campus; Parklands Campus.

The College of Humanities and Social Sciences is located at the main Campus. It is comprised of three faculties, four institutes and one school. They include the following (Two faculties and or Institute are located at other sites as designated):

- Faculty of Arts
- School of Commerce (Lower Kabete Campus)
- Faculty of Law (Parklands Campus)
- Institute for Development Studies

## STUDENT ORGANIZATIONS

Representation to the College Students' Organizations through professional associations is done at departmental level. Specific information on each college students' organization is available from the respective College Principals, Deans of Faculties and Departmental Chairpersons. Information on student representation to various University organs can be obtained from the Office of the Deputy Vice-Chancellor (Academic Affairs).

### The Colleges and Faculty Students' Organization are as follows:-

- CAESO - College of Architecture and Engineering Students Organization
- COMSA - Confederation of Medical Students Association
- SOLK - Students Organization of Lower Kabete
- KCUSO - Kabete Campus University Students Organization
- KLSS - Kenya Law Students Society
- NUARSA - Nairobi University Arts Students Association
- ONUSS - Organization of Nairobi University Science Students
- UNESA - University of Nairobi Education Students' Association
- UNASA - Anthropology Students Association

The University of Nairobi is committed to seeing that student organizations are fiscally able to meet their desired goals and aims. Student Organizations should liaise with Deans of Faculties and Directors of Institutes for further guidance.

of S.O.N.U' 98 or any law or regulation in force in which is beneficial to the members.

S.O.N.U also seeks to represent students in various administrative and academic organs of the University. Students can channel their input into the University Council, University Senate, Student Welfare Authority (S.W.A.) and college academic boards.

### **Mission Statement**

'To maintain a sense of ambition, priority, urgency, relevance, effectiveness and efficiency in service delivery to our members; complement the University in fulfilling its fundamental vision as a leader university students' organization.'

### **Vision Statement**

"To seek, pursue, negotiate attain and guarantee a progressive student front able, and effective in undertaking all other functions within UoN that are not purely academic. To influence, direct and determine policy hence the destiny of our university, our country Africa and the World towards solidifying the University of Nairobi as a beacon of academia".

### **S.O.N.U. Executive**

Chairperson  
Vice-Chairperson Administration  
Vice-Chairperson-Academics  
Secretary General  
Organizing Secretary  
Treasurer  
Treasurer  
Secretary-Sport and Entertainment  
Secretary, Health, Accommodation and Catering

### **Campus Representatives**

Chiromo Campus  
Lower Kabete  
Kikuyu Campus  
Main Campus  
Parklands  
Upper Kabete  
Medical School  
Gender Affairs Secretary

- Institute of African Studies (National Museums of Kenya)
- Population Studies and Research Institute
- Institute of Diplomacy and International Studies

The Faculty of Arts has already launched a B.A. and The college is currently working on the necessary details for a proposed Faculty of Public Administration and Social Sciences (to be located at Lower Kabete Campus).

In the School of Business and Law there are parallel and part-time degree programmes in B. Com. and M.B.A. M.A. parallel Degree Programmes.

**Faculty of Arts: Main Campus:** The Faculty of Arts, University of Nairobi, is the scholastic home to some 170 academics spread across nine departments and one sub-department, namely: Economics, (now School of Economics )French (sub-department), Geography, Government, History, Philosophy, Linguistics and African Languages, Literature, Religious studies, and Sociology.

The faculty traces its university roots back to Aril 1956, some forty eight years ago, when the then Royal Technical College admitted its first lot of A level students working toward their london GCE and equivalent examinations. Our student population has witnessed great expansion since the early days. In 1961/62, the Faculty had only 14 students. By 1981/82, this population had grown more than a hundredfold to 1,635, which affirmed the faculty's ranking as the largest in the country. That number in September of 1999, more than doubled to some 2,900 regular B.A. students.

Currently there are 3200, some 900 Module II B.A. students and 230 Masters degree students (both regular and Module II). In addition there are currently a total of 299 students pursuing Certificate, Bridging and Ordinary Diploma courses. Our Faculty thus continues to be the largest today.

The Faculty of Arts admitted its first intake of Module II (Parallel) students in January 1999, when 87 students registered for various B.A. courses. Considerable curriculum development, which had begun in earnest in October 1998, continued even after that first intake. Thus, when the second intake arrived in May 1999, it had a selection of over

- ◆ 17 market-responsive M.A. degrees and Postgraduate Diplomas,
- ◆ 14 B.A. degrees
- ◆ 2 Bridging courses
- ◆ 5 Ordinary Diplomas
- ◆ 7 Certificate courses to choose from depending on need.

There have been even more programmes in the new millennium.

### **School of Business:**

#### **Lower Kabete Campus.**

The **School of Business** is housed at Lower Kabete Campus, in a quiet, attractive suburb located 12 kms from Main Campus. It has developed teaching and research facilities to accommodate a student population of over 1200. Its focus extends far beyond the School's original mandate. At its inception during the 1956/57 academic year in the Royal Technical College of East Africa, the Faculty of Commerce trained students for professional examinations in Accountancy and Secretarial practice. Students throughout Kenya and the region received training from the faculty. This practice continued until the Faculty of Commerce was established in its present form in 1964, producing its first graduates with Bachelor of Commerce degrees in 1967.

The **School of Business** underwent further changes after 1970 when the University of Nairobi was inaugurated. During the same year, the Departments of Law and Domestic Science were removed from the faculty and reconstituted elsewhere. From the 1972/73 academic year, the School began offering the Master of Business Administration degree programme-(MBA), an additional compliment to its offerings. Most recently, the School marked another milestone in its development with the move to Lower Kabete Campus in 1998. Today the **School of Business** continues to meet national needs by providing trained human resources in commerce. Undergraduates now take common courses in their first and second years, fostering a unified image of the School.

In subsequent years, students take service electives offered in Economics and Law, and specialise in one of six options. In subsequent years, students take service electives offered in Economics and Law, and specialise in one of six options. The **Schools** three departments offering the necessary course work are:

<b>Finance and Accounting</b>	<b>Business Administration</b>	<b>Management Science</b>
Accounting Finance	Marketing Management Insurance Human Resources	Management Science

### **MODULE II PROGRAMMES**

Module II Programmes (commonly referred to as parallel programmes) were started in the **School of Business** at both Bachelor's and Postgraduate levels. The Module II students are self-sponsored.

#### **◆ Bachelor of Commerce - Module II Programme.**

S.O Oketch. **B.Ed.** (Nairobi).  
College of Education and External Studies.

J.K. Kinoti B.Ed ,(Kenyatta)  
College of Agriculture and Veterinary Sciences  
Sciences-Lower Kabete Campus

**N.K. Bailasha** B.Ed. , M.Ed (Kenyatta )  
College of Humanities and Social Sciences. Faculty of Law and Faculty of Arts.

**Mr. J.K. Thenya Dip.Ed. (P.E) (Nairobi)**  
College of Biological and Physical Sciences/ College of Architecture and Engineering.

**E.K. Ng'etich**, B. Sc, M.Sc. (India)  
College of Humanities and Social Sciences- School of Business.

Mr . Mutua -B.Ed. (Nairobi) Currently on unpaid leave of absence.

## EXTRA-CURRICULAR ACTIVITIES

Extra-curricular activities provide opportunities for students to continue to develop outside the Lecture hall. A variety of organizations and clubs are found at the University of Nairobi. These outlets are highlighted in this section.

### **Student Organization of Nairobi University (SONU '98)**

S.O.N.U '98 is an overall student body. Registered in July 1998, it has the following objectives:- To establish an efficient, accountable and transparent student organization which seeks and undertakes representation and/or participation in organs of the University; to work in close solidarity with other students organizations within the University and establish friendly relations and understanding with other relevant organizations; to seek, enhance and maintain freedom of conscience, expression, association, academic liberty and all rights occurring to students and to promote employment of the same; to promote student welfare, work hand in hand with University administration and other bodies concerned with enhancement of students' standard of living and undertake any other activity which does not conflict with the constitution

The B.Com Module II Programme was started in March 1998. The total enrolment is 1080. The first group of 40 students graduated in December 2001.

### ◆ **Masters of Business Administration-MBA**

#### **Module II Programme**

The MBA Module II Programme was started in March 1998. Specializations include Strategic Management, Marketing, Human Resources, International Business, Insurance, Accounting, Finance, and Management Science, which is further divided into Information Systems and Operations Management.

### ◆ **Doctor of Philosophy - Ph.D**

The **School of Business** started a taught Ph.D. Programme in January, 2000. The total enrollment is 100 students.

## **Faculty of Law**

**Parklands Campus:** The Faculty of Law is located at Parklands Campus. This faculty was established in 1970 with the elevation of the former Department of Law. It has grown from a student population of 35 to over 1000 with 500 in Module I and over 600 in Module II. In the postgraduate programme, there are 75 students in LL.M. and 1 Ph.D student.

The Faculty of Law is responsible for the academic education of lawyers for varied legal and professional roles within the judicial system, governmental departments, both local and national, and in commerce and industry. A collaborative agreement exists among the Faculty of Law, the Kenya School of Law, the Council for Legal Education and the Law Society of Kenya to train advocates for the Kenya Bar. The curriculum has been planned to enable students to specialize in an area of interest after completion of their first year of study.

Those students wishing to teach Law need to pursue higher degrees, applying to the Faculty of Law or other institutions for postgraduate studies. Currently the three departments cater for law course work and they are:

- ◆ Commercial Law
- ◆ Private Law
- ◆ Public Law

## **INSTITUTE FOR DEVELOPMENT STUDIES (IDS)**

The Institute for Development Studies focuses its research on socio-cultural, political and economic issues of development, focusing on Kenya and Africa. Kenyans and non-Kenyans.

Associate Social Scientists may undertake doctoral research, receiving institute training and support. The institute is a multi-disciplinary research organisation that was established in 1965. The IDS admitted the first group of students into the Masters of Arts programmes in Development Studies in the academic year 2000 / 2001 and Ph.D candidates in 2003 / 4.

## INSTITUTE OF AFRICAN STUDIES (IAS)

The Institute of African Studies was created in August 1970. This Institute has the responsibility for promoting and conducting original research on various aspects of African life and culture: Prehistory and History; Ethnography and Social Anthropology; Linguistics; Musicology and Dance; Traditional and Modern Arts and Crafts; Religion and other belief systems.

Apart from research, the Institute offers academic programmes in B.A. Anthropology. In addition IAS offers the following academic programmes:

### Module 1

- ◆ B.A. Anthropology
- ◆ Postgraduate Diploma in Cultural Studies
- ◆ M.A. Anthropology
- ◆ Ph.D. Anthropology

### Module II

- ◆ BA Anthropology
- ◆ BA in Gender and Development Studies
- ◆ Postgraduate Diploma in Gender & Development
- ◆ Postgraduate Diploma in Management of Heritage and Museum Collection
- ◆ M.A. in Gender and Development

## SPORTS AND GAMES DIRECTORATE

Sports and games are under the direction of the Sports and Games department, which is headed by the Director of Sports and Games. The Department is staffed with Games Tutors and Assistant Games Tutors and a number of auxiliary/support staff. These officers are responsible for coaching, managing and supervising and administering sport activities in various Colleges and the University at large.

Several Sports and Games are offered at the University of Nairobi. These Sports and Games are categorized as Indoors and Outdoors. Under indoors we have sports/ games such as Table tennis, Scrabble, Chess, Darts, just to mention a few. While outdoors we have track and field Athletics, Football, Rugby, Basketball, Hockey, Handball, Volleyball, Netball, among other. Students participate in such sports/games at various levels: Inter-halls, Inter-faculties, Inter-Colleges, Inter-Universities programmes and also at regional level etc. Students participate in sports and games at the University of Nairobi for recreation, leisure, competition, talent, identification and development.

The University of Nairobi Campuses are endowed with a wide variety of sports facilities and equipment necessary for indoor and outdoor sports activities. We have pitches and courts for virtually all ball games in every College/Campus, an Olympic size swimming pool at the Main Campus, 20 metre pool at Parklands Campus and sports and recreation rooms in various students' halls of residence residence for indoor games and martial arts.

All Students are at liberty to participate in any sport/game offered at the University. The Sports and Games Department encourages students to take part in sports and games so as to experience the benefits of physical and mental health, and social interaction among others. Though students also participate in sports and games as spectators, they are reminded to display sportsmanship keeping in mind that the spirit should always be "may the best team win."

Currently, the University is in the process of launching a teaching Department of Physical Education and Sports at the College of Education and External Studies, Kikuyu Campus. Potential students for such departments will be those who shall have evidently excelled at Secondary school level in various sports.

### STAFF IN THE DEPARTMENT OF SPORTS AND GAMES.

#### Director of Sports & Games

Mbaabu Murithi. B.Ed, (Hons), M.Ed. (Kenya)

#### Games Tutors

F.P. Ranji. SI Teachers Cert. (Kenya) ,  
College of Health Sciences.

## INSTITUTE OF DIPLOMACY AND INTERNATIONAL STUDIES (IDIS)

A Diploma course in International Relations was launched by the University in the 1973/74 academic year. Currently, there is an M.A. in International Studies - Module I and II; A postgraduate diploma in international studies module II (1 year); Ordinary Diploma in International Studies Module II (1 year). MA Regular- Module 1 (full-time) 2yrs; MA Parallel-Module 11 (part-time/evening) 2yrs; Post-graduate Diploma in International Relations (full-time-9 months); Ph.D in International Studies. These programmes have enabled Kenya and other African countries to increase its trained human resources in the foreign affairs arena. Trainees undergo a one year programme in which practical problems a diplomat faces are emphasized. Also during the programme, trainees have an opportunity to undertake field trips to international organizations in Africa and throughout the world.

## POPULATION STUDIES AND RESEARCH INSTITUTE (PSRI)

The Population Studies and Research Institute was established in June 1976. This institute promotes interdisciplinary research on population, generating data for use by both the private and public sectors. Academic programmes are offered at the diploma and masters level.

## SCHOOL OF JOURNALISM

From 1970, the School of Journalism offered a two-year diploma course in Journalism. This course was discontinued in 1979. From 1980, to-date the School offers a programme leading to postgraduate Diploma in Mass Communication. It introduced Module II in January 1999. The programme offers practical oriented courses imparting skills in Print and Broadcast Journalism, Public Relations, Editing and Production Skills. In the final segment of their studies, students may specialize in either Print, or Broadcast Journalism. A student newspaper, the **Anvil**, is published by the school and circulated on the University's campuses.

In October 2001, the School started offering a Masters degree programme in Communication Studies in both Module 1 and Module 11. The Masters programme is a theoretically oriented programme more suited to those intending to pursue careers in academia or those who already hold the Diploma.

The number of postgraduate students has increased tremendously in the Masters Degree Programme as compared to Postgraduate Diploma. Currently, we have the students enrolled as under:

1. Postgraduate Diploma Module I	18		
2. Postgraduate Diploma Module II	25		
	<b>Total</b>	<b>43</b>	<b>Students</b>



3. MA in Communication Studies Module	12
4. MA in Communication Studies Module I	22
5. MA in Communication Studies Module II	22
<b>Total</b>	<b>56 students</b>

**6. Postgraduate Diploma Module II**

**Fees In Kshs. 208,000/=**

**7. MA In Communication Studies Module II**

**Fees in Kshs. 243,000/=**

## BOARD OF COMMON UNDERGRADUATE COURSES - (BCUC)

**Location: Gandhi Wing, Ground Floor, Rooms G9, G10 and G11.1.**

**The Board of Common Undergraduate Courses (BCUC) is charged with responsibility of the administration of the regulations, organizations of teaching, coordination of examinations, monitoring and the evaluation of circular for common undergraduate courses.**

### IMPORTANT INFORMATION ABOUT COMMON UNDERGRADUATE COURSES THAT EVERY UNDERGRADUATE STUDENT MUST KNOW

#### OVERALL GOAL

**The Common undergraduate Courses are aimed at producing holistic and well rounded graduates with general understanding of cross-cutting issues in order to enable them compete in a dynamic environment and ever changing world.**

#### LIST OF COMMON UNDERGRADUATE COURSES

The following are ten Senate approved Common Undergraduate Courses which are currently offered throughout the University and administered by the Board of Common Undergraduate Courses **(BCUC)**

#### Procedure in case of illness

1. During working hours report direct to respective campus clinic with your university card for identification. In case you are unable to report, ask whoever is available to report your whereabouts to the students' Health center.

2. After working hours report to your Hall janitor who will assist you. In case you are at the main Campus, you will be taken to Sick Bay. A clinical officer on call will be asked to see you. A decision will then be made as to whether or not to take you to Sick Bay and whether an ambulance should pick you up.

3. If unable to attend lectures or perform other academic programmes, the information should be communicated to the University Chief Medical Officer, Dean of Faculty and the office of the Dean of Students without delay. A detailed report should be obtained and submitted to the Dean of the Faculty.

**Please note that for prolonged absence from the University due to illness, a medical certificate of fitness to support continuation of studies is a requirement.**

**Location of Campus Clinics.** Many of these Clinics serve both staff and students.

**Chiromo Campus** uses Student Health Centre at the ground floor of Hall 3 along State House Road.

**Upper Kabete Campus** Clinic is located next to the Cafeteria.

**Kenyatta National Hospital Clinic** is located in the Medical Students Hostels.

**Please confirm opening hours and days with the Clinic.**

**Kikuyu Campus Clinic** is located near main gate of the Campus.

**Lower Kabete Campus Clinic** is located next to Masaku Hall

**Main Campus Clinic** is located on the ground floor of Hall 3 along State House Road.

**Parklands Campus Clinic** is located in the Hall of residence near the New Lecture Theatre.

**\*For optimum service, please try and attend the clinics during working hours.**

**B. Inpatient services** are obtained from the following points:

(i) Sickbay is short stay inpatient facility. It is an observation ward and admission is no longer than four days before a decision is made for discharge home, hall of residence or referral for admission at Kenyatta National Hospital.

(ii) Kenyatta National Hospital is the only inpatient facility we refer our students for prolonged hospitalization and specialized care. Students medical scheme cannot afford any other hospital or nursing home.

Any student who gets admitted at private hospitals or nursing homes will pay their own bills.

**Services at University Health Clinics include the following:**

- ◆ Consultancy on general and mental health.
- ◆ Prescribed drugs are dispensed at our pharmacies.
- ◆ Laboratory services are available at the main campus clinics off State House Road.
- ◆ VCT Comprehensive Services at the **Integrated Counselling and Education Centre. (ICEC) next to Sick Bay Main Campus..**
- ◆ Counselling services are also available at at the Health services and at all colleges (see appendices ),
- ◆ Contraceptive Services are also available.
- ◆ Ambulance services are available at Sick Bay on 24 hour basis.
- ◆ Minor theatre services are available as advised by your attending clinician.
- ◆ Female students also have access to gynaecological services including fertility regulation.

### Dental Care

Students will be referred from University Student Clinic to the Dental Clinic at Kenyatta National Hospital for all dental diseases, which the University will pay for. However, the University will not pay for crowns/bridges/orthodontic treatment, fillings, dentures or scaling.

### Eye Care

Students will be referred from our clinic to the Eye Clinic at Kenyatta National Hospital for eye disease, which the University will pay for. The University will not pay for the spectacles.

### Medical Care

The medical care provided will preclude maternity care, pregnancy and pregnancy related complications and services received from private facilities

CODE	TITLE
CCS 001	Communication Skills
CCS 002	Fundamentals of Development and their application to Kenya
CCS003	Human Health
CCS004	Law in Society
CCS005	Environmental Science
CCS006	Chemistry and its Applications
CCS007	Science and Technology in Development
CCS008	Elements of Philosophy
CCS009	Elements of Economics
CCS010	HIV/AIDS

All undergraduate students must study and pass in three **Common Undergraduate Courses to qualify for the award of any Degree.**

STUDENTS CHOICE OF THREE COMMON UNDERGRADUATE COURSES FOR STUDYCORE COMMON UNDERGRADUATE COURSES

CORE COMMON UNDERGRADUATE COURSES

The following **TWO** common courses are **COMPULSORY** and they are therefore to be taken by all undergraduate students in the University of Nairobi.

CODE	TITLE
CCS001	Communication Skills
CCS010	HIV/AIDS

CHOICE OF THE THIRD COMMON UNDERGRADUATE COURSE

Students are advised by their respective faculties/institutes/schools on the choice of the third common undergraduate course form any one of the following lective categories butording to the ststsed condidtions:

The following two common courses are compulsory and they are therefore to be taken by all undergraduate students in the university of nairobi

CODE	TITLE
<b>CSS 001</b>	<b>Communication Skills</b>
<b>CCS 010</b>	<b>HIV/AIDS</b>

**CHOICE OF THE THIRD COMMON UNDERGRADUATE COURSE**

Students are advised by their repective faculties/institutes/schools on the choice of the third common undergradaute course form any one of the following elective

## UNIVERSITY HEALTH SERVICES

There is a students health scheme established in the University Health Services under Principal Medical Officer. The overall management of University Health Services is under the Chief Medical Officer.

All students both undergraduate and postgraduate, regular and parallel degree programme students are eligible and are required to be members of the University Health Scheme. To be a member of the student health scheme, the following requirements must be fulfilled.

1. Payment of prescribed medical fees
2. Completely filled forms J1/3 signed by the student and registered medical practitioner submitted to office of Chief Medical Officer at the time of registration.
3. Once available, each student will have a student's medical booklet.

**The University wishes to emphasize that individual student health care remains by and large the responsibility of the parent(s), guardian or sponsor as the case may be.**

**However, University Health Services will provide basic medical services while the student is in session only. The medical care provided will preclude dental, optical care, maternity care, pregnancy and pregnancy related complications and private facilities.**

**The student health care offers a 24 hours service at the following service delivery points:**

**A. Outpatient services** are obtained from clinics situated in various campuses. These clinics are open from 8.00 am to 5.00 pm. However, sickbay situated in main campus off State House Road is open from 8.00 pm to 8.00 am. Other various services are obtained from Kenyatta National Hospital on referral from University Clinics.

### CATEGORY 1

#### **ELECTIVE COMMON UNDERGRADUATE COURSES OPEN TO ALL STUDENTS.**

**The following three undergraduate courses may be taken by students of any faculty/ institute/School:**

CODE	TITLE
CCS 002	Fundamentals of Development and their application in Kenya
CCS 003	Human Health
CCS 004	Law in Society

### CATEGORY 2

#### **ELECTIVE COMMON UNDERGRADUATE COURSES FOR ARTS STUDENTS**

The following **THREE** Common Undergraduate Courses may be taken by students of the Arts based Faculties /Institutes/ Schools.

CODE	TITLE
CCS 005	Environmental Science
CCS 006	Chemistry and its Applications
CCS 007	Science and Technology in Development

### CATEGORY 3

#### **ELECTIVE COMMON UNDERGRADUATE COURSES FOR SCIENCE STUDENTS**

The following **TWO** Common Undergraduate Courses may be taken by students of the Arts based Faculties /Institutes/ Schools.

CODE	TITLE
CCS 008	Elements of Philosophy
CCS 009	Elements of Economics

#### **COURSE COORDINATORS**

Coordinators are the link between the Board of Common Undergraduate Courses and the Faculties / Institutes/ Schools or Students.

There is a Coordinator assigned for each Common Undergraduate Course and students are advised to know them.

Students encountering problems with any common undergraduate course should report the same to the representative coordinator.

#### **WHERE TO FIND YOUR COURSE COORDINATOR**

Coordinators for respective Common Undergraduate Courses are **based** at the respective hosting departments as follows:-

COURSE	DEPARTMENT
CCS 001	Communication Skills Unit, Main Campus
CCS 002	Institute of Development Studies, IDS- Main Campus
CCS 003	Department of Community Health, Faculty of Medicine
CCS 004	Faculty of Law- Parklands Campus
CCS 005	Faculty of Science - Chiromo Campus
CCS 006	Department of Chemistry, Faculty of Science - Chiromo Campus
CCS 007	Department of Food Science, Technology and Nutrition - Faculty of Agriculture - Upper Kabete.
CCS 008	Department of Philosophy and Religious Studies, Main Campus
CCS 009	School of Economics, Main Campus
CCS 010	Department of Community Health, Faculty of Medicine

**Womens Hall**  
**Dr. Regina Mutave**  
**Tel: 631340**

**Lower Kabete**  
**Mr. Peter M. Mbuthia**  
**Tel: 4181513**

**Kenyatta Medical School**  
**Dr. Ann Indalo**  
**Tel: 2724092/2726838**

**Parklands Hostel**  
**Mr. Charles Olungah**  
**Tel: 340856-9/3748816**

**Chiromo Hostel**  
**Prof. Wilson Ngechu**  
**Tel: 4445752/ 4447870**

**Mamlaka Hostel**  
**Dr. Walter Onyango**  
**Tel: 2729849**

**Kikuyu Hostel**  
**Mr. Fred Atoh**  
**Tel:32117/8**

#### WARDENS

Wardens are members of the University academic staff who are appointed by the Deputy Vice Chancellor (Academic Affairs) to liaise with SWA and the office of the Dean of Students to bridge the gap between the students' academic and social lives in the halls of residence. Currently unit wardens double up as wardens.

#### STUDENTS' GOVERNMENT

The University has various students bodies, which represent students' interests. Through the various representatives, students access all decision-making levels from the halls, the Senate, and all the way to Council. SWA recognizes organized student governments and encourages students' participation in decision-making, planning and implementation of the plans.

Each hall of residence has a congressperson, and floor representatives who articulate the interests of the residents. The residents elect their representatives who work with SWA at the SMU level and with the Director's office to maximize the student's residential welfare.

**Students Responsibility** The University has established rules and regulations governing the conduct of students in the halls of residence. While it is important to comply with these rules, it is even more important for each resident to adopt a high standard of respect towards fellow residents, to make concerted efforts in respecting the privacy of other residents, their need for safety, security of persons and belongings, to respect their need to study and get adequate rest, and to compromise for the common good when personal interests are in conflict.

## **YEAR OF STUDY FOR COMMON UNDERGRADUATE COURSES**

It is recommended the Undergraduate students take the Common Courses in **first** year of study so that they can concentrate on their professional degree programmes from the second year of their studies.

## **REGISTRATION FOR COMMON UNDERGRADUATE COURSES**

During the period for registration of courses, students shall register for Common Undergraduate Courses at their respective Faculties/ Institutes/Schools.

## **EXAMINATION REGULATIONS FOR COMMON UNDERGRADUATE COURSES**

The conduct of the examinations shall be governed by the following regulations:-

- i. No candidates shall be permitted to take an examination unless he/she has attended the prescribed course of study to the satisfaction of the Faculty/ Institute/ School.
- ii. No candidates shall be allowed to graduate unless he/she has passes in prescribed compulsory and elective Common Courses.

**MAIN OFFICES:** The Main offices for the Board of Common Undergraduate Courses are located at: **Main Campus :Gandhi Wing Building: Ground Floor Room G09 and G10**  
**Tel: 020 318262 Ext. 28069 or 28460**

5) All students must observe and adhere to the list of allocation of rooms. Change of rooms or halls once allocation is made, is not allowed without written permission of the Director.

6) Unauthorized persons are not allowed into the halls of residence. They jeopardize the security of the residents.

7) Use of rooms for business activities of whatever nature is not allowed

8) To maximize student's residential welfare, SWA provides accommodation to as many applicants as possible. This may include sharing of rooms and common facilities from time to time.

9) Cooking of whatever sort in the rooms is illegal. It endangers the life of residents, their property and that of the University. It is not insurable for the type of residential facilities available in SWA. A resident contravening this regulation is surcharged and expelled from the halls and money paid as rent is forfeited.

### SWA CHIEF OFFICERS

**Deputy Director**  
**Dr. Florence A. Oyieke Tel: 2724226**

**Ag. Chief Halls Officer**  
**Mr. Benjamin M. Katuva Tel: 2725266**

**Ag. Chief Personnel Officer**  
**Mr. S.K. Kioko Tel:2726985**

**Ag. Deputy Chief Security Officer**  
**Mr. Patrick Ndirangu.**  
**Tel: 2728117 Ext.2/3**

**Ag. Customer Relations Officer**  
**Mr. Zadoc Obole Tel: 2725200**

**MANAGERS**  
**Upper State House Road**  
**Dr. Isaac Wasike Were**  
**Tel: 2719580**

**Deputy Finance Officer**  
**Mr. Joseph Okemwa-Tel::2714570**

**( Ag). Principal Catering Officer**  
**Mrs. Judith Owinga Tel:2725284**

**(Ag). Ass. Chief Internal Auditor**  
**Mr. Samuel N. Njoroge**  
**Tel:2726261**

**Ass. Maintenance Officer**  
**Mr. D. Mundia Irara. Tel:2724702**

**Lower State House Road**  
**Dr. Dennis M. London**  
**Tel:2718955**

There is a Halls Officer in each SMU. The Halls Officer, assisted by Halls Assistants, custodians and support staff in the Halls attend to the daily needs of students who should maintain close contact with these officers and consult with the unit managers in case of dissatisfaction with the services rendered.

SWA has computerized room allocation. Consequently, students are served promptly with ease and faster retrieval of information. With the new system, students can be registered online anywhere within the 10 SMUs.

### Mail Services

SWA facilitates the dispatch of mail to and from resident students. Incoming mail is received through the Halls custodians. Outgoing mail may also be deposited in boxes located within the Halls. SWA is on the Internet and has an e-mail account, [dswa@uonbi.ac.ke](mailto:dswa@uonbi.ac.ke).

### Facilities for students with disability

Students with disability are accommodated on the ground floor of some specific Halls in single rooms unless otherwise requested. Modifications have been made to rooms and equipment to meet the needs of the students. The office of the Dean of Students also provides transport to and from lectures.

### Entertainment

There exists in each Hall a TV room with DSTV services and a common room designed to provide an environment conducive for entertainment, recreation and quiet activities. Each Hall is provided a set of local dailies to enable the residents to be constantly informed of the goings on, both locally as well as globally. Each Hall of residence is equipped with a variety of indoor games such as chess, monopoly, scrabble, pool table tennis and darts.

## IMPORTANT INFORMATION

- 1) Accommodation is offered on application each academic year. A student forfeits monies paid as accommodation fees if he/she decides to vacate his/her room during the semester unless it is on medical grounds.
- 2) If an applicant misses accommodation his/her choice, he/she is considered for any other available accommodation.
- 3) The allottee is required to pay full rent for the duration of the year before keys are handed over to him/her.
- 4) SWA provides basic requirements such as beds, mattresses, pillows, bulbs, etc. Every resident student is required to be responsible for items assigned to him/her.

## DEANS OF FACULTIES /DIRECTORS OF INSTITUTES, SCHOOLS / BOARDS

### College of Agriculture and Veterinary Sciences

<b>Faculty of Agriculture Dean</b>	<b>Prof. John H. Nderitu.</b>
<b>Faculty of Veterinary Medicine Dean</b>	<b>Prof. Paul W. Kanyari BVM, MSc.,(Nairobi),Ph.D (Queensland)</b>
<b>Institute of Dryland, Research and Development Utilization Director</b>	<b>Prof. N.K.R. Musimba,B.Sc., M.Sc.(Nairobi), Ph.D. (New Mexico)</b>

### College of Architecture and Engineering

<b>Institute of Nuclear Science &amp; Technology . ( Ag.) Director</b>	<b>Mr. D.M Maina,B.Sc. (Chem),Msc. (.Birmingham)</b>
<b>School of Arts and Design Director</b>	<b>Dr. S.K.Mwendwa (BA (Nairobi), MA (Cornell) Ph.D (California)</b>
<b>School of Built Environment Housing Dean</b>	<b>Prof. Washington A. Olima,B.A (Land Econ.) M.A. Admin.(Nairobi), Ph.D. (Dortmund),M.I.S.K., R.V</b>
<b>School of Engineering Dean</b>	<b>Prof. B.N.K. Njoroge B.Sc.(Nairobi), MSc. (Newcastle Upon Tyne) Ph.D.(Duke)R.Eng.</b>

### College of Biological and Physical Sciences

<b>School of Physical Science Dean</b>	<b>Prof. Opiyo-Akech,N.,B.Sc.,M.Sc (Nairobi),Ph.D (Leicester),</b>
<b>School of Computing and Informatics Director</b>	<b>Dr. K.W.Getao, K.W, B.Sc (Brighton Poly), MS. (Essex), Ph.D (Lancaster)</b>
<b>School Of Biological Sciences Director(</b>	<b>Prof Micheni J. Ntiba,M.J.,B.Sc, M.Sc(Nairobi),Ph.D E.Anglia)</b>
<b>School Of Mathematics Director</b>	<b>Prof. John O. Owino , BSc. MSc, Ph.D (Nairobi)</b>

<b>Centre For Biotechnology &amp; Bioinformatics (CEBIB)</b>	<b>Prof. James H. Ochanda, B.Ed., MSc (Nairobi), PhD (Warwick) Co-ordinator (Leicester),</b>
<b>School of Physical Science Dean</b>	<b>Prof. Opiyo-Akech, N., B.Sc., M.Sc (Nairobi), Ph.D</b>
<b>School of Computing and Informatics Director</b>	<b>Dr. K.W. Getao, K.W, B.Sc (Brighton Poly), MS. (Essex), Ph.D (Lancaster)</b>
<b>School of Biological Sciences Director</b>	<b>Prof Micheni J. Ntiba, M.J., B.Sc, M.Sc (Nairobi), Ph.D (E. Anglia)</b>
<b>School of Mathematics Director</b>	<b>Prof. John O. Owino, BSc. MSc, Ph.D (Nairobi)</b>
<b>Centre for Biotechnology &amp; Bioinformatics (CEBIB) Co-ordinator</b>	<b>Prof. James H. Ochanda, B.Ed., MSc (Nairobi), PhD (Warwick)</b>

## College of Education & External Studies

<b>Faculty of Education Dean</b>	<b>Prof. Mrs. Lucy W. Kibera, B.Ed. (Makerere). M.Ed., Ph.D (Kenyatta)</b>
<b>Faculty of External Studies, Dean</b>	<b>Guantai Mboroki, B.A. Educ. PGD. M.C. Nairobi, CDE, (London), M.A. Mass Communication, (Leicester)</b>

## College of Health Sciences

<b>Faculty of Medicine Dean</b>	<b>Prof. Ngumi (Mrs) Z.W., M.B. Ch. B D.A, (London), FFARCS (England)</b>
<b>School of Pharmacy Dean</b>	<b>Prof. Isaac O. Kibwage, B. Pharm., M. Pharm., Ph.D (Leuven)</b>
<b>School of Dental Science Dean</b>	<b>Prof. Symon. W. Guthua, BDS, Sciences (Nairobi), MMEDSC, (Harvard), (Nairobi), MMEDSC, (Harvard), COMS (Harvard), FIAOMS, FCS.</b>
<b>School of Nursing Sciences</b>	<b>Dr. J. O. Musandu, J., MSc (Boston), Ph.D (AWU)</b>

### 8. Lower Kabete -SMU

This unit is situated at lower Kabete Campus, 12 kilometers from the Main Campus next to the Kenya Institute of Administration. It comprises Kapenguria Hall, Lodwar, Malindi, Masaku, Narok, Maseno, Sagana, Kajiado, Kiangombe, Jogoo, Blocks, A-K and the Kitchen. It houses students in the Faculties of Commerce and Law.

### 9. Parklands SMU

Parklands Unit is situated at the Parklands Campus next to the Parklands Police Station, along Ojijo Road. It houses 2nd., 3rd., and 4th. year students of the Faculty of Law.

### 10. Kikuyu Unit SMU

The Unit is situated 21 kilometers from the Main Campus at Kikuyu campus, near Kikuyu town, in Kiambu District. It comprises University Hall (Kimberly), Pioneer Halls, and Lower Kitchen. It accommodates students of the College of Education and External studies.

### CATERING SERVICES

Resident students are automatically considered for the pay-as-you eat (PAYE) catering services programme, which provides 21 meals per week from Monday to Sunday. The dining halls are open for three meals per day. To supplement the regular dining hall services, there are outside catering points in most SMUs, which are open and offer services continuously from 8:00 a.m. to 3:00 p.m.

The dining halls provide a variety of foods. The meal programmes provide for pace-changers and special meals. A wide range of special diet can be accommodated and students are asked to meet with the Unit Management to discuss meal plans and special diet requirements. There is always a catering officer on duty who should be consulted in case of problems or complaints.

In recognizing, that religious observances may sometimes impact on the ability of students to eat meals at normal scheduled hours (e.g. during Ramadhan), SWA provides the services at times convenient to the group provided prior arrangements are made.

Arrangements have been made for students to make pre-payments for meals and subsequently eat on account. This facility is important as it relieves the student of the cumbersome task of having to buy food in cash on a daily basis. Students are encouraged to use this facility.

### RESIDENTIAL SERVICE

Accommodation is available to all fully-enrolled students upon application and payment. Allocation is done on the basis of first come first served to undergraduate students who are in session. Those who are out of session, Module II students and postgraduates may be considered for accommodation whenever there is excess capacity in the system.

## The SMU'S (STRATEGIC MANAGEMENT UNITS)

**1. Lower State House Road- SMU.** The unit is situated at main campus on the lower side of State House Road and is boarded by the Students Sick Bay, the Chancellor's Court and YMCA. It comprises halls 1,2,3,10,11, State House Road Hostel, Kitchen One and the Central Catering Unit and houses male students from various colleges.

### 2. Mamlaka and Prefabs SMU

The Unit is situated at the Main Campus, on the upper side of Mamlaka Road stretching between Ufungamano and A.D.D. and borders Mamlaka Court apartments and Nairobi PC'S residence. It comprises Mamlaka A, Mamlaka B prefabs 1-10, the houses 1-10 the houses 1-10 and Mamlaka kitchen. Resident students in Mamlaka A & B are mainly from the Faculties of Engineering, Architecture, Design and Development while the Prefabs accommodate first Year students of various colleges.

### 3. Women's Halls SMU

It is situated at Main Campus and extends from A.D.D to Stella Awinja. It comprises Halls 12,13 Stella Awinja and Women's Hall commonly referred to as "Box". The SMU houses mainly female students from various colleges. Hall 13 is however a mixed hall and provides accommodation to students of the College of Architecture.

### 4. Upper State House Road SMU

This unit is situated at Main Campus on the upper side of State House Road and bordering Mamlaka road, Ufungamano House and add. It comprises halls 4,5,6,7,8,9, Laundry unit and the Student Centre. It houses students mainly from Faculties of Arts, Engineering, Architecture, Design and Development and the Institute of African Studies.

### 5. Chiromo- SMU

This Unit is situated at the Chiromo Campus, one kilometer from Main Campus. Resident students are mainly senior students of the Faculty of Science and students taking Pre-Clinical Sciences.

### 6. Kenyatta Medical School -SMU

This Unit is situated at the Medical School Campus next to Kenyatta National Hospital Mausoleum, along Ngong Road. It accommodates senior students of the faculties of Medicine, Pharmacy, Nursing and Dental Surgery.

### 7. Upper Kabete -SMU

This Unit is situated at Upper Kabete Campus, 13 kilometers from the Main Campus along Kapenguria Road, off Waiyaki Way. It comprises Soweto Hall, Mandela, Tana, Mugabe, Wakulima, ANP and Tana kitchen. It accommodates students of the College of Agriculture and Veterinary Sciences and occasionally those from the Faculty of External Studies, Department of Distance Learning.

**Institute Of Tropical & Infectious Diseases Director** Prof B.B. A. Estambale, B.B.A.,M.B.CH.B (Nairobi), M.Sc (Liverpool), DTM&H, Ph.D (Nairobi)

**UNITID Deputy Director** Dr. James M. M'Imunya, M.B.CH. B.,M.Med.(Nairobi)

## College of Humanities and Social Sciences

**Faculty of Arts Dean** Prof. Peter Wanyande, B.A.,M.A.(Nairobi), Ph.D.(Florida)

**School of Business Dean** John K. Kenduiwo. BSc. MBA (Nairobi)

**Faculty of Law Dean** Prof. M.D.Oketch Owiti LL.B., LL.M (Yale), JSD (Toronto)

**Institute of African Studies Director** Dr. I.K. Nyamongo, B.A., M.Sc.,(Panjab),Ph.D, (Florida)

**Institute for Development Studies Director** Prof. D. McCormick, B.A. (Trinity College), MBA (Pennsylvania), Ph.D. (Johns Hopkins)

**Institute for Diplomacy and International Studies Director** Dr Makumi Mwagiru, L.L.B M.A; International Studies. Ph.D, (Kent)

**Population Studies and Research Institute Director** Dr. L.D. Ikamari, B.A., M.A. (Nairobi), Ph.D. (Canberra)

## OTHER INSTITUTES/ BOARDS/DEPARTMENTS/SCHOOLS

**Centre for International Programmes and Links** Prof. KM. Mavuti, B.Sc, M.Sc, Ph.D. (Nairobi) Ag.

**School of Journalism (Ag). Director** Ms. Wambui Kiai, P.G. Dip. M.C. (Nairobi), M.A. (Western Ontario).

**University of Nairobi Information & Computing Service Co-ordinator** Dr. T.M. Waema, B.Sc. (Bath), Ph.D, (Cambridge)



<b>Board of Common Undergraduate Studies Director</b>	<b>Prof. Colette Suda, B.A. (Nairobi), M.A., Ph.D. (Missouri)</b>
<b>Postgraduate Studies Director</b>	<b>Prof. McLigeyo, S.O., M.B.Ch.B, M.Med. (Nairobi),</b>
<b>Director of Sports and Games</b>	<b>Mr. Mbaabu Muriithi B.ED, M.Ed. (Kenyatta),</b>
<b>Dean of Students</b>	<b>Dr.(Fr.) Wamugunda Wakimani D. Dip. Philosophy (St. Augustine's Seminary) BA. Theology (Urbanian University Rome), MA.Communication,(University of Rome), Ph.D, Communication (University of Rome)</b>
<b>Special Students Advisor</b>	<b>Prof. G. Muriuki, B. A. Ph.D (London)</b>
<b>Students Welfare Authority</b>	<b>Mr. Robert Lugwe Msc. (Glasgow) Bsc (Florida, USA) MHICIMA</b>

Director of SWA  
**MR. ROBERT LUGWE**

## **STUDENTS WELFARE AUTHORITY**

The Students Welfare Authority exists to support the academic objectives of the University of Nairobi by providing a comprehensive, competent and responsible catering and accommodation system, which enables students to pursue their academic objectives in the most enjoyable manner possible. SWA is responsible for the proper management of catering and residential services to students.

### **Management**

SWA comprises of a governing board, management as well as administrative and support staff. The Vice-Chancellor as the Chairman heads SWA Board. The Board is responsible for developing residential service policies. Managers, Officers and staff under the general guidance of the Director, carry out strategic planning, policy implementation and day-to day management.

The Director is the administrative head of SWA and is responsible for all aspects of strategic planning and operations, including the quality of students' residential life, food services, custodial services coordination of support functions.

### **Operation System**

SWA has two departments that administer its functions. Residential services are co-ordinated by the Halls Department while the Catering department co-ordinates catering services. The provision of these services is achieved with the cooperation of five support functions of Personnel, Maintenance, Finance, Procurement and Security. To facilitate efficient service delivery, SWA operations are organised into ten strategic management units (SMUs) spread over all the campuses. The Main Campus hosts four SMU's while the other campuses are an SMU each.

## College of Education and External Studies (Kikuyu Campus)

### Assistant Dean of Students

**Dr. Danson Njogu Kibico**  
B.A., M.A., (Allahabad)  
Phd.D.(Purvanchal).,  
**Tel: 066-32020/29;**  
**Ext: 27790**

Messenger

David Kamau Ernest

## College of Health Sciences (Kenyatta National Hospital Campus)

### Assistant Dean of Students

**Mr. Cleophas M. Waema**  
B.A., M.A. (Nairobi)  
**Tel:2726300; Ext:44003**

## College of Humanities and Social Sciences

### Assistant Dean of Students.

**Pastor R. Ayonga**  
BHPR (Phillipine Union College),  
MCHMN., MSSN., (Far Eastern  
Theological Seminary)  
Ext. 28066

## University Health Services (Main Campus) Integrated Counselling and Education Centre. ( ICEC)

### Senior Assistant Dean of Students.

**Ms Emmy Sumbeiywo,**  
B.A.,(App.Psy.)M.A.(Japalpur).  
**Tel: 2725308; Ext: 231**

### Counselling Psychologist

**Ms. Nyawira Kuria**  
B.Ed.(Fine Art.), (Kenyatta)  
M.A. (Counselling, Durham-U.K)  
**Tel: 275308; Ext: 231**

## OFFICE OF THE SPECIAL STUDENT ADVISOR

The Office of the Special Student Advisor was established in 1989/90 after the introduction of the cost-sharing policy in public Universities. Its primary purpose is to assist students who face financial problems. In this regard ,it provides advisory, and guidance services.

## UNIVERSITY LIBRARY SERVICES

The University Library is an academic research library system devoted to serving the needs of students and staff. The holdings of the library system include more than 500,000 bound volumes. Along with being a repository of material by international organisations and the Kenya Government, the library subscribes to over 3,200 current periodicals.

The library system is comprised of a central library and various branches, serving institutes and campus colleges. This system is classified under the classification scheme of the Library of Congress with union catalogues at their respective locations.

Library hours and services vary according to the particular branch, vacation periods, exams, etc. Up-to-date information can be received upon request.

Electronic resources are also available at all the university libraries. The online library catalogue and information on library services can be accessed through links at the University of Nairobi [website: www.uonbi.ac.ke](http://www.uonbi.ac.ke).

Below is a listing of branch locations of the library system.

### ■ **Jomo Kenyatta Memorial Library' (Central)-Main Campus**

#### Branches

- ◆ **ADD Library-Main Campus**
- ◆ **Chiromo Library-Chiromo Campus**
- ◆ **Institute for Development Studies Library-Main campus**
- ◆ **Institute Of African Studies Library-Kenya National Museums**
- ◆ **Kabete Library- Upper Kabete Campus**
- ◆ **Education Library-Kikuyu Campus**
- ◆ **Commerce Library-Lower Kabete Campus**
- ◆ **Medical Library-Kenyatta National Hospital Campus**
- ◆ **Law Library-Parklands Campus**
- ◆ **Population Studies Library-Main Campus**

## UNIVERSITY BOOKSHOP

The University Bookshop is located on main Campus next to Taifa Hall and in Gandhi Wing.

The bookshop stocks textbooks, stationery and supplies to meet academic requirements. An array of novelty items, newspapers and magazines are also available for purchase to meet personal interests and for gifts and hobbies.

If items are not available on the shelves, do not hesitate to approach the staff for assistance. The bookshop management will make an extra effort to procure required materials.

For your shopping convenience, the bookshop is open from Monday to Friday, 8:00 a.m. to 6:00 p.m. (open during lunch hour) and Saturday 8:00 a.m. to 2:00 p.m.

**Contacts: Tel: 318262 Ext: 28111/28353**

**Fax: 245566**

**E-mail: uonbkshop@mail.uonbi.ac.ke**

## CHAPLAINS Ext.28148

### Catholic Chaplain

#### **Fr. Patrick Kanja Wachira**

Dip. Philosophy (St. Augustine's, Seminary), B.A. Theology (Urbanian University, Rome), B.A. Sociology, (University of St. Thomas, Texas), Higher Dip. Ed. (University of Ireland), M.Ed. (Sociology), (Kenya)

### Muslim Chaplain

#### **Imam Abdulkadir Hashim**

LL.B Sharia & Law; (Omduran); LL.M (London).

**E-mail: abdukkadirhashim@yahoo.com**

### Protestant Chaplain

#### **Rev. Canon Samuel T. Mawiyoo**

L.Th, (Limuru), BD, (ATIEA), MA. (Wheaton), MTh (Edinburgh)

E-mail canonsam@yahoo.com

College of Humanities and Social Sciences

### **Assistant Dean of Students.**

#### **Pastor. R. Ayonga**

BHPR (Phillipine Union College), MCHMN., MSSN., (Far Eastern Theological Seminary)

Ext.28066

### Secretary

#### **Mrs. Margaret W. Ngetha**

College of Agriculture and Veterinary Science

### **Assistant Dean of Students**

#### **Mrs. Margaret W. Mwangi,**

B.A., M.A. (USIU-A)

Ext. 27220

### Secretary

Rose Oloo

College of Architecture and Engineering (Main Campus)

### **Assistant Dean of Students.**

#### **Margaret M. Mumera**

B.A. (Panjab), M.A. Social Work (Tata Institute)

College of Biological and Physical Sciences (Chiromo Campus)

### **Assistant Dean of Students.**

#### **Mrs. Margaret M. Ng'ang'a**

Certificate in Personnel Management (Nairobi), B.A. (Psychology), (U.S.I.U.-A), MABC (Nairobi International School of Theology).

Tel: 4442793/2121

## STAFF IN THE OFFICE OF THE DEAN OF STUDENTS

**MAIN CAMPUS / GW=Gandhi Wing** (Refer to appendices for contacts)

**Dean of Students**  
**Ext: 28101**  
**Dr. (Fr). Wamugunda Wakimani D.**  
 Dip. in Philosophy (St. Augustine's Seminary) B.A.  
 Theology (Urbanian University, Rome), M.A.  
 Communication (University of Rome), Ph.D  
 Communication (University of Rome)

**Placement Officer & Industry Links Liason Officer**  
**Tel: Ext. 28103**  
 E-mail: placement@ uonbi.ac.ke  
**Mr. Jamleck M. Njoka**  
 B.Ed.(Nairobi), BSc.(U.S.I.U.-), PGD, (International Diplomacy (Nairobi)

**Counselling Psychologist**  
**Tel: 28102**  
 E-mail: counsellor@ uonbi.ac.ke  
**Mrs. Anastasia S.M.Mwendwa**  
 B.Ed.(Kenyatta), M.A.Counselling Psychology,  
 (USIU-A),

**Administrative Assistant**  
 E-Mail: skirima@yahoo.com  
**Susan Kirima,**  
 B.A(Nairobi)

**Sign Language Interpreter:**  
**Mercy Ngugi,**  
 Dip. (Nairobi)

**Secretaries:**  
**Ext: 28101**  
**Mrs. Mary W. Muhia**

**Ext: 28103**  
**Ms Gladys W. Kabari**

**Ext: 28102**  
**Ms Emily N. Maweu**

**Records Clerk/Messenger**  
**Mr. Samuel Kimondo Muchina**

**Driver**  
 Mobile: 0723919657  
**Mr. Richard K. Ng'eno**

## UNIVERSITY FEES

### Tuition Fees

All students shall each pay tuition Fees of Kshs. 16,000/= per year, before or on the registration day, made up as follows:

(a) Kshs. 8,000/= direct charge for which needy students may apply for Bursary from Higher Education Loans Board (HELB).

(b) Kshs. 8,000/= for which one may pay direct or apply for a loan from (HELB).

### Additional Related Charges Undergraduate Module I (Regular) Students

(a) First year Students will pay the following other charges:

Item	Amount in Ksh.
Computer Laboratory	3,000.00
Caution Money	2,000.00
Examination	3,000.00
Medical	2,000.00 p.a.
Activity	1,000.00 p.a.
Registration	500.00
ID	500.00
Student Union	100.00

(b) Continuing Module I Students will pay the following other charges

Item	Amount in Ksh.
Activity fees	1,000.00 p.a.
Examination fees	3,000.00 p.a.
Medical fees	2,000.00 p.a.
Computer Laboratory	3,000.00
Student Union fee	100.00
Undergraduate Module II (Parallel) Students	

(a) First year Module II students will pay the following other charges:

Item	Amount in Ksh.
Computer Laboratory	5,000.00
Caution Money	5,000.00
Examination	5,000.00
Medical	5,000.00
Activity	2,000.00
Registration	500.00
ID	500.00

6 Postgraduate Diploma Module II

**Fees in Kshs. 208,000/=**

7. MA in Communication Studies Module II

**Fees in Kshs. 243,000/=**

Item	Amount in Kshs.
Hiring of gown	2,000.00
Graduation /Convocation	1,000.00
Examination Appeals	200.00
Transcripts Reprints	500.00
Application Fees (Module II only)	3000.00

**POSTGRADUATE FEES SCHEDULE FOR KENYAN STUDENTS -  
2006/2007  
(IN KSHs.)**

A . GENERAL	DIPLOMA	MASTERS	PH.D	H.DOCTRATES
A. Application Fee	1,500/=	1,500/=	1,500/=	1,500/=
Research Money				
Arts based	25,000/=	50,000/=	150,000/=	
Science	50,000/=	100,000/=	200,000/=	
Clinical	60,000/=	150,000/=	250,000/=	
Book Allowance	40,000/=	40,000/=	40,000/=	

**The Office of the University Muslim Chaplain (Imam)** operates under the auspices of the Office of the Dean of Students. It caters for the spiritual and religious activities of the Muslim fraternity within the University community. Services of my office are also open to the entire University community on religious matters related to the Islamic faith. Some of these services and activities include: guidance and counseling, conducting religious ceremonies, hosting seminars and workshops, interfaith dialogue and coordinating Islamic religious activities at the University. In addition to my administrative duty, I also teach Islamic studies to undergraduate and postgraduate students in the Department of Philosophy and Religious studies.

The Office of the University Muslim Chaplain (Imam) co-ordinates its activities with the Muslim Students Association of the University of Nairobi (MSAUN) which is the umbrella body for all Muslim Students at the University of Nairobi. MSAUN's activities includes: Freshers' orientation , farewell program, Ramadhan *ifar* (breaking of the fast) and *suhur* programmes. MSAUN organizes annual activities that include, *inter alia*, Quran competition, medical camp and career exhibition countrywide.

For any inquiry or assistance on the services rendered by the Office of the University Muslim Chaplain (Imam) contact: **Abdulkadir Hashim, University Muslim Chaplain (Imam) on 318262 Ext: 28101 or email: abdulkdirhashim@yahoo.com**

### Programmes

Throughout the academic year, programmes are sponsored by the Office of the Dean of Students. Particular attention is given to incoming students who are invited to orientation activities. The office also encourages and supports students organisations in the development and implementation of programmes to meet student's needs.

### Students Organisations, Registration and Advisement

The registration and advisement of student organizations and services are provided by the Office of the Dean of Students. Students may form associations and clubs, but they should check to see if there is already an existing organisation that meets their needs. Student Organisations are advised to have their calendar of events/activities co-ordinated by the office of the Assistant Deans of Students on their respective campus.

Through these organisations students have been able to participate in community activities, professionally related events, organise fashion shows, Miss / Mr university shows, exchange visits with students in other countries, attend international conferences and meetings and generally develop their social, and other skills.

### B. COMPOSITE FEE

Registration Fee p.a.	2,000/=p.a.	2,000/=p.a.	2,000/=p.a.	
I.D. Card	500/=p.a	500/= p.a.	500/=p.a.	500/= p.a.
Tuition fees - Year 1	69,500/=	89,500/=	108,000/=	
Year 2	_____	93,200/=	108,700/=	
Year 3	_____	<b>93,200/=</b>	108,700/=	
Supervision	6,000/=	6,000/=	1,200/=	
Exam (Written)	2,000/=	2,000/=	_____	
(Thesis)	9,000/=	12,000/=	25,000/=	
Medical Fees p.a.	1,000/=	1,000/=	1,000/=	
Caution Money	4,000/=	4,000/=	4,000/=	
TOTAL - Year 1	86,500/=	106,500/=	140,800/=	30,300/=
Year 2 [Project	_____	104,200/=	126,000/=	
Thesis	_____	111,200/=		
Year 3	_____	104,200/=	126,000/=	

### \*For faculty of Medical and Dental Science only

6 Postgraduate Diploma Module II

**Fees in Kshs. 208,000/=**

7.MA in Communicataion Studies Module II

**Fees in Kshs. 243,000/=**

### C. OTHER CHARGES

Late Application fee	2,000/=		
Extended Registration	3,000/=	3,000/=	
Extended Correction period	1,000/=	1,000/=	
Extended revision period	3,000/=	3,000/=	
Extended supervision period	6,000/=	for Diplomas and Masters	
Examination for revised thesis	Diploma 9,000/=;	MA 12,000/=;	Ph.D 25,000/=

Note-Examination fees are under review, however, the above-mentioned figures are current.

Postgraduate allowances are as follows:

<u>Book Allowance</u>	
Masters	3,000.00
Ph.D	13,000.00
<u>Monthly Allowance</u>	
University of Nairobi sponsored	
Master's Students	5,076.00

Main Campus next to Taifa Hall.

### **Students With Disabilities**

The Office of the Dean of Students, is fully engaged in the task of helping transform the university environment into one in which gifted and deserving students with disability will have an equal opportunity to acquire an education and as much as possible participate in the various aspects of university life. This includes facilitating access to university buildings, providing services, awareness activities and advocating for accommodating university policies and procedures. The following support services are available;

- Advocacy and /or advice on issues related to disability
- Suitable accommodation for students with disability.
- Provision of disability aids such as hearing aids, Repair and maintenance of mobility, visual and auditory aids
- Sign language training and interpreter services for the hearing impaired
- Braille services and printed material in alternative formats for the visually impaired
- Consultative and counselling support for students with disabilities
- Transport within and outside of the University for students with physical disabilities.

**In brief , our mission is to provide an enabling environment for students with disabilities so that they can successfully complete their studies and become productive members of the society.**

### **Placement Services**

Contact this office on **E-mail: placement@ uonbi.ac.ke**

The placement office is situated in the office of the Dean of Students in Gandhi Wing. The office seeks to address the work placement needs, for graduates who have left university as well as continuing students by facilitating employment, industrial attachments, vocational and voluntary employment.

The Placement office also maintains a curriculum vitae bank, holds career fairs, exhibitions, talks, gives career information and advice, posts up available jobs on noticeboards, and helps with recruitment of students in governmental, international and various other organisations.

It is in the students best interest to read noticeboards, visit this office and deposit their curriculum vitae and fill in graduate placement forms.

## **UNIVERSITY PRIZES**

Academic excellence is rewarded throughout various faculties. The following is a listing of official University prizes. See your Faculty Dean for updates

### **OVERALL UNIVERSITY PRIZES**

**DAVID AND MARY KIAMBA MEMEORIAL PRIZE.** A prize of **10,000/=** to the best final year student female student in the whole university.

**GANDHI SMARAK NIDHI TRUSTEE FUND PRIZE .** a) A prize in the form of a **gold medal** to the best overall student in the whole university with the highest proficiency in both academic and extra curricula activities.

b) A prize of **7,500/=** to the best final year student in each Faculty/ Institute/School.

## **PRIZES BY FACULTY**

### **FACULTY OF AGRICULTURE**

**AGROCHEMICALS ASSOCIATION OF KENYA PRIZE.** A prize of **5,000/=** a **certificate** and a **trophy** to the best final year student in BSc. Agriculture, crop protection option, in the Faculty of Agriculture.

**DR. EDDAH GACHUKIA SCIENCE PRIZE.** A prize of **5,000/=** and a **cup** to the best final year female student from the Department of Agriculture.

**KENYA BREWERIES LTD. PRIZE.** A prize of kshs. **5,000/=** and a certificate to the best final year student in BSc. Food Science & Technology.

**KENYA INSTITUTE OF FOOD SCIENCE PRIZE.** A prize of Kshs. **5,000/=** and a **certificate of recognition** for the best student in Food Science and Technology in the Faculty.

**TETRA PAK LIMITED PRIZE.** A prize of a **perpetual trophy, a certificate** and a cash prize of Kshs. **5,000/=** to the best student in Food Science and Technology.

#### COLLEGE OF ARCHITECTURE & ENGINEERING

**CROWN BERGER KENYA LTD. PRIZE.** A prize of Kshs. **25,000/=** to the overall best student in the Department of Architecture and Building Economic (Quantity Surveying). Land Department.

**C.B. RICHARD ELLIS LTD. PRIZE.** A prize of Kshs. **10,000/=** to the best final year student in the subject of Property and Facilities Management in the Department of Land Development.

**DAVID AND MARY KIAMBA MEMORIAL PRIZE.** A prize of Kshs. **10,000/=** to the best final year student in the Bachelor of Arts in Land Economics degree programme.

**INSTITUTE OF QUANTITY SURVEYORS OF KENYA PRIZE.** A prize of Kshs. **5,000/=** to the overall best fourth year student in the Department of Building Economics.

**KNIGHT FRANK ANNUAL AWARD .** a) A prize of a **computer** to the best final year student in B.A. (Land Economics).b) A prize of Kshs. **5,000/=** to the best final year student in the Department of Land Development in Estate Management, Valuation, Land Law, Investment Appraisal. c) A **three months internship** at Knight Frank to the best third year student in Land Economics

**KENYA INSTITUTE OF PLANNERS (KIP) PRIZE.** A prize of Kshs. **5,000/=** to the best final year student in M.A. (Planning).

**MATHU AND GICHIRI ASSOCIATION PRIZE** a) A prize of Kshs. **3,000/=** to the best second year student in the subject of Price Analysis in Building Economics

**M.S. KAJUMBA CONSULTANT.** A prize of Kshs. **5,000/=** to the best student in Building Economics (Quantity Surveying) .

**MUTISO MENEZES INTERNATIONAL PRIZE** A price of Kshs. **1,500/=** to  
a) the best fourth and fifth year student in the Department of Architecture.  
b) fifth year student in the Department of Architecture.

**THE INSTITUTION OF SURVEYORS KENYA PRIZE.** A prize of **5,000/=** to the best final year student in the Department of Land Development. **(b)** A prize of Kshs **2,000/=** to the best final year student in the paper of Estate Management.

and task forces. The officers work closely with other University staff such as Faculty Deans, Wardens, Medical Staff, the Students Welfare Authority (SWA) Director, as well as, with student representatives to address students needs. Contact is also maintained with outside agencies.

#### Counselling Services

To enable students to make daily life adjustments and / or cope with major emotional difficulties, the Office of the Dean of Students maintains a regular counselling service through Counselling Psychologists and Assistant Deans of Students. Assistant Deans of Students are stationed on each campus. Counselling Psychologists/Students' Counsellors are at the **Main campus** and University Health Services. All counselling is confidential and may be done on an individual basis, or in groups. Referrals may also be made to other professionals.

Students who want to build their strengths or are experiencing difficulties or worries about **Interfaculty Transfers, Career Issues, Financial Needs, Academic Issues, Health Concerns (Including HIV/AIDS Counselling), Spiritual Matters, Family and Relationship issues, Stress Management, Violence, Disability, Addictions (Drugs/ Alcohol Etc.), Rape and other Sexual concerns, Depression, Trauma, Personality Issues, Self Esteem , etc.** are encouraged to seek the necessary assistance through these officers.

The office of the Dean of Students also organises workshops, talks and training for students on topics of interest to students such as on leadership training, public speaking, relationships, etiquette, etc.

*Read the noticeboards for information on upcoming events.*

Counselling may also be done confidentially through **email** for some of your issues. Refer to counsellor contacts.

#### Chaplaincy

As we have noted at the introduction to this information booklet, we at the University endeavour to provide an enabling environment in which the student will hopefully grow into a whole human person. The University therefore recognizes the need for services of a spiritual nature over and above the other services we offer.

Our Chaplaincy is staffed by religious leaders (one Protestant, one Catholic and one Muslim) and offers general support and guidance while also drawing attention to the spiritual value within the various faiths. The services of the Chaplaincy are open to the entire University Community. Some of these services and activities include: guidance, conducting religious ceremonies e.g. weddings, baptisms, burials, conducting regular worship services, hosting seminars and workshops, and coordinating religious activities at the University. The University Chaplaincy is located in Gandhi Wing,



## STUDENT WELFARE SERVICES

Students can best attain their academic goals in a supportive environment. Several officers and staff are devoted to the enhancement of academic life through student welfare services. An overview of these services is provided in this section.

### **OFFICE OF THE DEAN OF STUDENTS**

This office is situated at the main campus in Gandhi Wing (GW) on the ground floor next to Taifa Hall. Tel: 318262. Ext: 28101



**THE DEAN OF STUDENTS  
DR. (FR) WAMUGUNDA WAKIMANI D.**

The office of the Dean of Students is primarily concerned with students welfare from entry to graduation. University life marks the beginning of one's career and requires one to make mental, physical and emotional adjustments. If you have an urgent need or concern, no matter how large or small, do not hesitate to visit the office of the Dean of Students, Assistant Deans of Students, Counselling Psychologists or Chaplains. (Refer to contacts below). These are all professional officers available to provide assistance or to direct you to the appropriate resource person(s).

### **Advocacy and Liason Activities**

The university is interested in the betterment of students life. So if you feel that no one has heard your pleas for assistance, the office of the Dean of Students will be there to listen. The office of the Dean of Students is responsible for safeguarding students rights while also seeing to it that students adhere to the provided code of conduct. This task is no small one, as it requires the officers to represent student welfare interests in the various University committees, appeal and disciplinary hearings and in special meetings

## FACULTY OF ARTS

**AFRICAN DEVELOPMENT AND ECONOMIC CONSULTANTS PRIZE** A prize of Kshs. 3,000/= to the best final year student in the Department Economics, Faculty of Arts.

**AFRICAN URBAN QUARTERLY PRIZE** .A prize of Kshs. 5,000/= to the best final year student with the highest marks in Geography Faculty of Arts.

**DR. A.C.L. DE' SOUZA MEMORIAL PRIZE.** A prize of Kshs. 1,000/= to the best final year student.

**THE JOINT BUILDING COUNCIL (JBC) PRIZE.** A prize of 5,000/= to the postgraduate student with the best research project in the Master of Arts (Construction Management) of the Department of Building Economics and Management.

**K.A.S.N.E.B. PRIZE.** A prize of Kshs. 4,500/= to the best final year student with the highest marks in Economics, Faculty of Arts.

**YUSUF DAWOOD AWARD.** A prize of Kshs 7,000/= (Kshs. 2,000/= worthy of books and Kshs. 5,000/= cash) a badge and certificate to the best final year student in the Department of Literature.

## SCHOOL OF BUSINESS

**ASIAN COMMERCIAL COMMUNITY ACADEMIC AWARDS.** A total prize of kshs. 20,000/= to the best accounting students in the Faculty of Commerce.

**DELOITTE AND TOUCHE PRIZE.** A prize of Kshs. 5,000/= to the best MBA graduate from the Accounting Option, the winners name to be engraved on Cup/Shield.

**DR. A.C.L. DE' SOUZA MEMORIAL PRIZE.** A prize of Kshs. 2,000/= to the best final year student.

**INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS OF KENYA PRIZE.** a) A prize of Kshs 2,000/= to the best final year student taking Accounting and Finance courses.b) A prize of Kshs 1,000/= to the best final year student with the highest marks in the paper in Auditing.

**KENYA BREWERIES LTD PRIZE.** A prize of Kshs. 5,000/= and a certificate to the best final year student in the Faculty.

**KENYA REINSURANCE CORPORATION PRIZE.** A prize of Kshs. 5,000/= to the best final year student taking the Insurance Option, Faculty of Commerce.

**KENYA NATIONAL CHAMBER OF COMMERCE AND INDUSTRY PRIZE.** A prize of Kshs. 1,000/= to the best final year student in the Faculty of Commerce.

**KENINDIA ASSURANCE COMPANY LTD. AWARD.** a) A prize of Kshs. 15,000/= to the best final year student in the Faculty of Commerce. b) A prize of Kshs. 10,000/= to the best third year student in the Faculty of Commerce taking the Insurance Option.

**KLSA PANNELL KERR FORSTER PRIZE** .A prize of Kshs. **3,000/=** to the best third year student in the Faculty of Commerce who presents prize winning project( s)  
**KASNEB PRIZE.** A Prize of Kshs. **8,000/=** to the best final year student who achieves the highest marks in Accounting and Finance during her/ his university career.

**MARKETING SOCIETY OF KENYA (MSK).** A prize of Kshs. **5,000/=** to the best MBA marketing student.

**N.C.R. (KENYA LIMITED) PRIZE.** (a) A prize of Kshs. **2,000/=** to the best third year student taking the Accounting Option.

**PANNEL KERR FOSTER TAX PROJECT PRIZE.** A prize of Kshs. **3,000/=** to the final year student who presents prize winning projects.

**PRICEWATERHOUSE COOPERS.** A prize of Kshs **5, 000/=** to the best final year student plus **a trophy** (to be maintained in the Faculty) to the best MBA student.

**UNILEVER KENYA LTD PRIZE.** A prize of Kshs. **10,000/=** to the best final year student whose performance has been the best overall.b) A prize of Kshs. **5,000/=** to the best final year student with the highest marks in all marketing courses. c) A prize of Kshs. **5,000/=** to the best final year student taking the Business Administration option.

#### SCHOOL OF ENGINEERING

**BOC GASES KENYA LTD.** A tie for the best final year student in the Department of Mechanical Engineering.

**DR.EDDAH GACHUKIA SCIENCE PRIZE.**The best female final year student from the Department of Environmental & Biosystems, Civil, Electric, Electronic and Mechanical Engineering.

**INSTITUTION OF ENGINEERS OF KENYA PRIZE** Student with the best final year project in the Department of Environmental and Biosystem Engineering, Civil Engineering, Mechanical Engineering, Electrical and Electronic Engineering.

**KENCELL PRIZE.** A full scholarship of **232,400/=** to the best first year student in the Department of Electrical and Electronics Engineering.

**DAVIS AND SHIRTLIFF PRIZE.** A prize of **4000/=** and **a commemorative plaque** to

- a) the best fourth year Mechanical Engineering student in Fluid Mechanics
- b) the best fourth year Civil Engineering student in Fluid Mechanics
- c) the best fifth year Environmental and Biosystems Engineering student in Water Resources
- d) the best fourth year female student in Electrical and Electronic Engineering Department
- e) the best fourth year female student in Department of Survey.

**SURVEY CONSULT PRIZE.**A Prize of **5,000/=** to the best fourth year student in Surveying.

#### 3-E FOUNDATION AWARD

- a) A prize of **\$250** to the best second year student in Acturial Sciences, Faculty of Science
- b) A prize of **\$250** to the best third year student in Acturial Sciences, Faculty of Science
- c) A prize of **\$500** to the best fourth year student in Acturial Sciences, Faculty of science

**ULTRAVETIS EAST AFRICA LIMITED PRIZE.** A prize in the form of **a trophy** and **shield** to the best final year student in Veterinary Clinical Science

#### SCHOOL OF PHARMACY

**LABORATORY AND ALLIED PRIZE.** a) A prize of Kshs. **5,000/=**, **a gold medal** and **a certificate** to the best final year student in th Faculty of Pharmacy. **b)** A prize of Kshs. **3,000/=**, **a silver medal** and **a certificate** to the 2nd best final year student in the Faculty of Pharmacy.

**c)** A prize of Kshs. **1,500/=**, **a bronze medal** and **a certificate** to the 3rd best final year student in the Faculty of Pharmacy.

**DARAMOLA OLUYEMISI MEMORIAL PRIZE.** A prize of Kshs. **5,000/=** , **a floating trophy** plus **silver cup** to the best final year female Pharmacy student who has shown consistent academic performance and leadership skills in the professional year.

**OMAERA PHARMACEUTICAL PRIZE:** A prize of Kshs.**10,000/=** and **a medal** to the final year student who has shown consistent academic excellence in Pharmacology in the professional years.

**PFIZER PHARMACEUTICALS.** A prize of **10,000/=** to the best final year student in the Faculty of Pharmacy.

**REGAL PHARMACEUTICALS LTD. EXCELLENCE AWARD FOR PHARMACEUTICALS.** A prize of a **certificate of merit** and a cash award of kshs. **10,000/=** to the best final year student in Pharmaceutics, Faculty of Pharmacy.

#### FACULTY OF VETERINARY SCIENCES

**CENTRAL ARTIFICIAL INSEMINATION STATION TROPHY.** **A trophy** to be retained in the Faculty and a cash prize of Kshs **5,000/=** to the best 5th year student in Theriogenology.

**KENYA VETERINARY BOARD PRIZE.** A prize of Kshs. **5,000/=** and **a trophy** to be retained in the Faculty and miniature replica of the same to the best final year student in the Faculty of Veterinary Medicine.

**THE NORBROOK AWARD.** A prize of Kshs. **5,000/=**and **a trophy** for the best final year student in the course of

#### SCHOOL OF COMPUTING AND INFORMATICS

**DATA CENTER PRIZE.** A prize of Kshs. **5,000/=** to the best Computer Science postgraduate student.

## FACULTY OF LAW

**DAVID AND MARY KIAMBA MEMORIAL PRIZE.** A prize of Kshs. **10,000/=** to the best final year student of Intellectual Property Law.

**HAMILTON AND HARRISON AND MATHEWS PRIZE.** a) A prize of Kshs. **5,000/=** (1,500/= worth of books to be selected by the winner and KShs.3,500/=cash) to the best first year student in the Faculty of Law.

b) A prize of **8000/=** ((2,000/= worth of books to be selected by the winner and Kshs. **6,000/=** = cash ) to the best third year student in the Faculty of Law.

**ISEME, KAMAU AND MAEMA ADVOCATES PRIZE.** A prize of Kshs **10,000/=** to the best final year student in the following combination of subjects, Company Law, Intellectual Property Law and Conveyancing Law and Practice taken collectively.

**KAPLAN AND STRATTON PRIZE** A prize of Kshs **12,500/=** to the best overall final year student in the Faculty of Law.

**LUCY-ONONO MEMORIAL AWARD.** A prize of a **Certificate of merit** and a cash award of Kshs **5,000/=** to the best female student in the “International Human Rights and Humanitarian Law “ Course, Faculty of Law.

**N.H.O. MAHONDO AWARD** A prize of Kshs **5,000/=** to the best student in Constitutional Law

**PAUL MUSILI WAMBUA AWARD.** A prize of Kshs **2,500/=**, and **Certificate of Merit** to the best student in Civil Procedure Faculty of Law

**P.L.O. LUMUMBA FOUNDATION AWARD PRIZE.** A prize of a **Certificate of Merit** and cash award of Kshs. **5,000/=** to the best student in “Criminal Procedure Practice” Faculty of Law.

**SAKARBEN SHETH PRIZE.** A prize of Kshs. **5,000/=** to the best second year student in the Faculty of Law.

## SCHOOL OF PHYSICAL SCIENCE

**DR. A.C.L DE’ SOUZA MEMORIAL PRIZE.** A prize of Kshs. **1,000/=** to the best first year student in the Faculty of Science.

**K.A.S.N.E.B PRIZE.** A prize of Kshs. **4,500/=** to the best second year student in Mathematics.

**KENYA REINSURANCE COOPRATION PRIZE.** A prize of Kshs. **5,000/=** to the best final year student in Acturial Mathematics (Statistics).

**UNILEVER KENYA LTD. PRIZE.** a) A prize of Kshs. **10,000/=** to the best final year student in the Faculty of Science whose performance has been the best overall.

b) A prize of Kshs.**5,000/=**to be awarded to the best final year student with the highest marks in Chemistry, Faculty of Science.

## FACULTY OF MEDICINE

**AVENUE GROUP AWARD** A Prize Of 20000/= To the best student in pre-clinicxals in the bachelor of medicine and bachelor of survey (M.B.Ch. B) Programme.**BOC GASES KENYA LTD.**

a) A prize of Kshs. **3,000/=** to the best first year postgraduate student in Anesthesiology.  
b) A prize of Kshs. **3,000/=** to the best second year postgraduate student in Anesthesiology.

**KAMALA MEMORIAL PRIZE**A prize of Kshs. **5,000/=** to the best year student in the Faculty of Medicine.

**KENYA MEDICAL ASSOCIATION-CHANDARIA PRIZE**a) A prize of Kshs. **10,000/=** and a **trophy** to the best final year student in the Department of Psychiatry,

**RAHIMA DAWOOD PRIZE.** A PRIZE OF 5000/= a badge and certificate to the final yera student iin surgery , faculty of Medicine.

A prize of Kshs. **10,000/=** and a **trophy** to the best final year student in the Department of Psychiatry, Faculty of Medicine. The **name of the receipt shall be inscribed** on the Roll of Honours Board at the Department.

b) **PROFESSOR NDETEI MERITORIOUS AWARD:** A **trophy**, a **certificate** and the **inscription of the name of the winner in the Roll of Honours Board** to the best distinction final year M.Med.Psychiatry.The **name of the receipt shall be inscribed** on the Roll of Honours Board at the Department.b) A **trophy**, a **certificate** and the **inscription of the name of the winner in the Roll of Honours Board** to the best distinction final year M.Med.Psychiatry.

**THE NESTLE FOODS KENYA LTD. MERIT AWARDS.** a) A prize of Kshs **20,000/=** in the bet overall postgraduate in the Department of Pediatrics.

b) A prize of Kshs **10,000/=** to the postgraduate student with best thesis in the Department of Pediatrics.

**PROFESSOR G.M. MUGERA PRIZE.** A **trophy** to be retained in the Faculty and a cash prize of **3,000/=** to the best second year student in General Pathology.

**PROFESSOR L.R. WHITAKERS ANNUAL PRIZE.** An award of a **book** to the best final year postgradauate student in the Department of Diagnostic Radiology, Faculty of Medicine.

## SCHOOL OF DENTAL SCIENCE.

**ELIDA PONDS PRIZE.** A prize of **10,000/=** to the best student in each of the four Depts. in the Faculty of Dental Science.

**COLGATE PALMOLIVE PRIZE.** A prize of **10,000/=** o the best student in the Bachelor of Dental Surgery degree course.